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# INTEROFFICE MEMORANDUM

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**To: ALL MILLE LACS BAND GOVERNMENT EMPLOYEES**

**From: Baabiitaw Boyd, Commissioner of Administration**



**Subj: Continued Operations**

**Date: March 26, 2020**

**Cc: Melanie Benjamin, Chief Executive**



Yesterday, Chief Executive Benjamin signed into law MLB Executive Order 2020-05, a mandatory shelter-in-place order that in large part corresponds with the Governor Walz's Stay-At-Home Executive Order 20-20 and which applies to the entire Band government. Both the MLB and State orders go into effect at 11:59 p.m. on Friday night, March 27.

To comply with Executive Order 2020-05, the Band government is moving into a temporary phase of more extensive workforce reduction. While we value all employees, we are required to limit our workforce to those individuals who are essential for only the most critical governmental functions.

While the MLB Executive Order applies across all three branches of Band government, **each branch will determine for itself how it will implement the Executive Order.** Until further notice, all Band Employees will continue to be paid as they have for the last two weeks unless otherwise specified by their department.

In the Executive Branch, those employees who will be asked to continue working will be provided with a letter authorizing them to continue traveling and performing essential duties across all three districts, only during working hours. Employees who are employed with programs that may be temporarily closing will be notified by their supervisor or commissioner that they should stay at home.

We understand this is a stressful time and have extraordinary appreciation for all employees who have remained working these past two weeks, as well as for our bare-bones workforce that will remain on the job during this two-week period to ensure our most basic governmental functions continue to be operational.

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