



Tribal Employment Rights Office

Mille Lacs Band TERO

TERO Director: Lori Trail

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TERO Office Location: **DI Aanjibimaadizing Building**
43500 Migizi Drive
Onamia, MN 56359

TERO Mailing Address: **Mille Lacs Band TERO**
43408 Oodena Drive
Onamia, MN 56359

TERO REFERRAL APPLICATION - JOB SKILLS BANK

The information provided on the JOB SKILLS BANK - TERO REFERRAL APPLICATION will assist the Tribal Employment Rights Office in matching qualified, enrolled Native Americans with placement in their desired work. Please ensure your tribal affiliation is verified to help us match you with the best opportunities, and ensure that your TERO referral application is legible

Tribe:	Tribal Enrollment #:
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A copy of your Tribal Identification Card is required. If you do not have a copy of your Tribal ID, the TERO office will accept a copy of an official enrollment document from your tribe, along with a government issued Photo ID.

Personal Information

First Name:	Middle Initial:	Last Name:	
Address:	City:	State:	Zip Code:
Email Address:		County of Residence:	
Primary Phone Number:		Alternate or Message Phone Number:	
Date of Birth:		Social Security Number:	
Do you have driving privileges? Yes / No		If yes, is your Driver's License valid? Yes / No	
Type of DL: <u>Permit</u> - <u>Regular Class D</u> - <u>CDL Class C</u> - <u>CDL Class B</u> - <u>CDL Class A</u>		Do you have reliable transportation? Yes / No	
Are you a U.S. Military Veteran? Yes / No	Branch of Service:	Service Entry Date:	Service Release Date:
Are you a High School Graduate? Yes / No	High School City, State:		Graduation Year:
If offered, would you be interested in participating in a construction trades training sponsored through the TERO Office? Yes / No			
Please tell us what trades interest you:			

Previous TERO Project Experience			
Project	Contractor	Position & Duties Performed	Dates

Education, Training Certifications & Apprenticeships			
Type	School or Institution Name	School or Institution Location (City, State)	Certificate/Diploma
College			
Technical School			
Trade Certificate			
Union Apprenticeship			

Other Work Experience			
Employer:			
Address:		City:	State: Zip Code:
Business Phone #:		Employment Start Date:	Employment End Date:
Position:	Duties:	Supervisor:	
Employer:			
Address:		City:	State: Zip Code:
Business Phone #:		Employment Start Date:	Employment End Date:
Position:	Duties:	Supervisor:	

Summary of Professional Skills & Experience			
Years / Months	Trade	Years / Months	Trade
___ / ___	Asbestos Worker; heat & frost insulator	___ / ___	Painter; sprayer
___ / ___	Boilermaker	___ / ___	Painter; brush & roller
___ / ___	Bricklayer	___ / ___	Painter; other _____
___ / ___	Terrazzo; _____	___ / ___	Glazier
___ / ___	Tile; _____	___ / ___	Plasterer
___ / ___	Carpenter; _____	___ / ___	Cement Mason / Concrete Finisher
___ / ___	Electrician; _____	___ / ___	Plumber
___ / ___	Power Equipment Operator; _____	___ / ___	Roofer
___ / ___	Ironworker	___ / ___	Sprinkler Fitter
___ / ___	Laborer; asbestos abatement	___ / ___	Sheet Metal Worker
___ / ___	Laborer; general	___ / ___	Operator; loader
___ / ___	Laborer; other _____	___ / ___	Operator; backhoe, excavator, trackhoe
___ / ___	Drywall; finisher/taper	___ / ___	Truck Driver
___ / ___	Articulated Hauler	___ / ___	Off-Road Truck
___ / ___	Boom Truck	___ / ___	Piledriver
___ / ___	Flag Person	___ / ___	Pipelayer
___ / ___	Millwright	___ / ___	Traffic Control Person

Please list of any other Trades Skills or Trades Experience you would like contractors to consider.

TERO APPLICANT ACKNOWLEDGEMENT/RESPONIBILITIES

Accuracy of Information

Please read carefully, check "Yes" and initial.

I am confirming that the information that I have provided on this application is true and complete to the best of my knowledge, understanding that the information that I have provided here, may be investigated or verified to determine eligibility for TERO program services. I acknowledge that any misrepresentation, falsification or omissions could result in disqualification, and that if a discrepancy is discovered after the fact, this information may result in dismissal and/or disqualification from TERO services.

☐ Yes _____

Personal Responsibilities

Please read carefully, check "Yes" and initial.

By accepting employment with a Construction Contractor on a Tribal Project, I agree to comply with the company's employee handbook and policies, particularly regarding performance, conduct, and attendance. I understand that I am responsible for providing all required identifications or licenses requested by the company. Additionally, I recognize that maintaining good standing with each contractor is essential to remain eligible for referrals through TERO. TERO agreements with contractors do not waive my responsibility to be prepared, punctual, and productive on the job site. If I am terminated for "Cause," I understand that I may be suspended from TERO services for up to one calendar year.

☐ Yes _____

Maintaining Active Status

Please read carefully, check "Yes" and initial.

I understand that I must maintain regular monthly contact with the TERO office to keep up my contact information, employment status, and newly acquired skills up to date. Regular contact ensures my status remains "Active" on the TERO Referral List shared with Construction Contractors working on Tribal Projects.

☐ Yes _____

Authorized Agreement & Signature Section

Please read the following statement, then sign and date this form acknowledging that you understand your responsibilities for working with the TERO Office and with Construction Contractors on Tribal Projects.

By signing this application, I acknowledge that I have read and understood all of the statements outlined in this document. I agree to abide by the responsibilities mentioned here to ensure my continued eligibility for TERO services. To maintain an "Active & Available" TERO status, I will make regular monthly contact with the TERO office and report any changes to my contact information.

TERO Applicant Signature _____

Date _____



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