Mille Lacs Band of Ojibwe Indians

Executive Branch of Tribal Government
Office of the Chief Executive

Via E-mail

September 18, 2025

Sheldon Boyd, Speaker of the Assembly
Carolyn Beaulieu, District I Representative
Wendy Merrill, District II Representative
Harry Davis, District III Representative

Re: Recommendation of Contracts

Aaniin. In the absence of an Administration Policy Board quorum, I am exercising my authority under 4 MLBS §§ 2 and 6(d) to recommend the following contracts for ratification:

1. **Administration:** Contract with Bohn Properties, in the amount of $37,640.04 for a 12-month commercial lease in McGregor to provide client services offered through the Aanjibimaadizing program. Contract end date is September 30, 2026. Please note that this contract does contain a limited waiver of sovereign immunity.

2. **Administration:** Contract addendum with Ebert Inc. This contract addendum will extend the contract date from June 1, 2025 to October 31, 2025 as well as add on an additional $205,617.59 for a total contract amount of $2,812,617.59 to complete the final list of items and clean-up of the renovated locations for the MLCV Business Incubator Project.

3. **Administration:** Master Service Agreement with Daxko, LLC, to perform the following services for the Meshakwad Community Center: Daxko Facility Access, Club Automation Software, SMS Services, Performance Analytics, Revenue Recovery Services, Payment Processing, and Card Account Updater Service. The initial term will run for five years, after which time the Agreement may be automatically renewed if not terminated prior.

4. **Natural Resources:** Contract with Beehive Strategic Communications, in the amount of $795,000.00 to provide strategic communication related to the Tamarack Mine Proposal and Comprehensive Public Comment Period Campaign. Contract end date is September 30, 2026.

5. **Health & Human Services:** Contract with Randell Sam, in the amount of $12,000.00 to provide facilitation of the Domestic Abuse Transformation Program. Contract end date is September 30, 2026.

6. **Health & Human Services:** Contract with ScriptPro USA, Inc., in the amount of $24,600.00 to provide pharmacy prescription processing equipment and support. Contract end date is September 30, 2026.

7. **Health & Human Services:** Contract with ScriptPro USA, Inc., in the amount of $24,950.00 to provide pharmacy third party billing reconciliation services. Contract end date is September 30, 2026.

8. **Health & Human Services:** Contract with Otis Elevator Company, in the amount of $36,596.68 to provide elevator door repair at the District 1 Senior Living. Contract end date is September 30, 2025.

9. **Health & Human Services:** Contract with Robert Kellogg, in the amount of $24,500.00 to provide pharmacist relief services. Contract end date is December 31, 2026.

Miigwech,

Virgil Wind
Chief Executive

CC:

Kristian Theisz, Interim Director of Aanjibimaadizing
Brittany Wind, Grants Director
Robert Livingston Jr., Meshakwad Site Manager
Kelly Applegate, Commissioner of Natural Resources
Nicole Anderson, Temporary HHS Executive Assistant
Greta Sorvik, HHS Director of Finance
Caleb Dogeagle, Solicitor General
Jared Miller, Legislative Counsel
Danielle Smith, Parliamentarian / Clerk of the Assembly
Mel Towle, Commissioner of Finance

Enclosures:

1. Administration Contract with Bohn Properties
2. Administration Contract addendum with Ebert, Inc.
3. Administration Master Service Agreement with Daxko, LLC.
4. Natural Resources Contract with Beehive Strategic Communication
5. Health & Human Services Contract with Randell Sam
6. Health & Human Services Contract with ScriptPro USA, Inc.
7. Health & Human Services Contract with ScriptPro USA, Inc.
8. Health & Human Services Contract with Otis Elevator Company
9. Health & Human Services Contract with Robert Kellogg