



*Mille Lacs Band of Ojibwe Indians*

*Executive Branch of Tribal Government  
Office of the Chief Executive*

*Via E-mail*

September 16, 2024

To: Maria Costello, Assistant Commissioner of Administration

Re: Administration Policy Board Minutes Dated September 12, 2024

Dear Assistant Commissioner of Administration Costello:

On September 12, 2024, the Administration Policy Board approved an addendum to a contract with ScriptPro, Inc., and the value of the contract has surpassed \$25,000.00. Despite the addendum not being included in the minutes for Band Assembly action, the addendum requires ratification by the Band Assembly in accordance with 7 MLBS § 26(b)(4).<sup>1</sup> Please ensure that the addendum is properly routed to Band Assembly for ratification.

All of that being said, I have signed the minutes subject to the conditions set forth by this letter.

Miigwech,

A handwritten signature in blue ink, appearing to read "Virgil Wind", is written over a horizontal line.

Virgil Wind  
Chief Executive

CC:

Angel Oehrlein, Senior Executive Assistant of Administration  
Caleb Dogeagle, Solicitor General  
Mel Towle, Commissioner of Finance

---

<sup>1</sup> The addendum was instead included on the minutes for items not requiring Band Assembly action.