



Mille Lacs Band of Ojibwe
Tribal Child Support Enforcement
43408 Oodena Dr.
Onamia, MN 56359
Tele: 320-532-7755
Fax: 320-532-7476

Request to Transfer Case

Case Information:

CP Name: _____ **NCP Name** _____

Address: _____ **Child's Name** _____

_____ **Child's Name** _____

Phone: _____ **Child's Name** _____

_____ **Child's Name** _____

_____ **Child's Name** _____

I, _____, am the custodial parent of the above named child(ren) and am requesting that MLB-TCSE close my case. For the following reason(s):

I understand that I am required to stay with MLB-TCSE for three (3) months before I can request a transfer to another agency. The exception to this requirement would be new or reopened TANF cases that have an established case in another county and the client prefers to keep the cases at the county. I also understand that another agency may charge a fee to re-open or apply for their services, which could cause a delay in receiving my child support payments. By closing my case I understand that if I wish to transfer my case back to MLB-TCSE; I must wait a period of six (6) months before I can reapply for services and that I will be required to submit a written explanation as to why I would like to transfer my case back to MLB-TCSE along with my completed application.

By signing this request form you acknowledge that you have read and understand this document.

Signature

Date

Subscribed and sworn to before me this on this _____ day of _____, _____.

Notary/Court Clerk
My commission number: _____
My commission expires: _____