

Ordinance 40-15

An Ordinance of Budget Transfer for the Department of Justice of the Mille Lacs Band Tribal Government for Fiscal Year ending September 30, 2015

The District II Representative introduced the following Bill on the 25th day of June, 2015.

Preamble

It is enacted by the Band Assembly of the Mille Lacs Band of Ojibwe for the purpose of a Budget Transfer for the Department of Justice of the Mille Lacs Band Tribal Government for Fiscal Year ending September 30, 2015.

Title I

Section 1: Governmental Operations. The Band Assembly hereby appropriates and authorizes the budget transfer for the Department of Justice of the Mille Lacs Band Tribal Government for Fiscal Year ending September 30, 2015.

Section 1.01: Amendment to Section 1.02. The Band Assembly hereby authorizes the budget transfer of programmatic funds for the following:

Section 1.02

FY2015 – Department of Justice budget transfer to cover negative amounts in budget

Public Safety 100-175	(\$ 3,310.00) to
Fire Service 100-177	\$ 3,310.00


Section 1.03: The Band Assembly hereby authorizes Commissioners to approve budgetary revisions within programs up to **\$10,000.00** (ten thousand dollars and no cents) provided that the revisions are allowable under grant provisions, if applicable and that sufficient funds are available for the revision. For revisions over **\$10,000.00** (ten thousand dollars and no cents), the Band Assembly hereby authorizes the Administration Policy Board to approve budget revisions within programs of up to 50% of the total program's budget within a given budget line if the program is under **\$100,000.00** (One hundred thousand dollars and no cents) and up to 20% if the program is **\$100,000.00** (One hundred thousand dollars and no cents) or greater.

All funds appropriated are maximum fund amounts and shall not be exceeded.

Ordinance 40-15
(Band Assembly Bill 16-03-40-15)

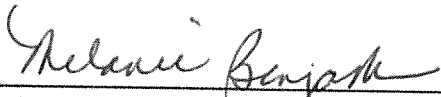
Introduced to the Band Assembly on this
Twenty Fifth day of June in the year
Two thousand fifteen.

Passed by the Band Assembly on this
Twenty Fifth day of June in the year
Two thousand fifteen.



Carolyn Beaulieu, Speaker of the Assembly

APPROVED
Date: June 26, 2015



Melanie Benjamin, Chief Executive

OFFICIAL SEAL OF THE BAND

**ADMINISTRATION POLICY BOARD
REGULAR MEETING
JUNE 11, 2015 – BAND ASSEMBLY
DISTRICT 1 GOVERNMENT CENTER UPSTAIRS MEDIA ROOM**

The Commissioner of Administration called the meeting to order at 10:18 a.m.

MEMBERS PRESENT

Catherine Colsrud, Commissioner of Administration
Michele Palomaki, Assistant Commissioner of Administration
Percy Benjamin, Commissioner of Community Development
Suzanne Wise, Commissioner of Education
Sam Moose, Commissioner of Health & Human Services
Susan Klapel, Commissioner of Natural Resources

MEMBERS ABSENT

QUORUM PRESENT

OTHERS PRESENT

Cyrella Bauer, Human Resources Director
Craig Hansen, TERO Director
Angel Oehrlein, Executive Assistant of Administration

Approval of Agenda

The Commissioner of Education made a motion to approve the June 11, 2015, Administration Policy Board for Band Assembly approval agenda with an appropriation request addition. The Commissioner of Health & Human Services seconded the motion. (attachment #1)

ROLL CALL VOTE

Michele Palomaki	--Aye
Percy Benjamin	--Aye
Suzanne Wise	--Aye
Sam Moose	--Aye
Susan Klapel	--Aye

5- For

0- Against

0- Silent

Motion Carried

CONTRACTS

The Commissioner of Community Development made a motion to approve and forward to Band Assembly for approval the following contract addendums:

Community Development

Cobra Construction, Inc. - \$884.00 – addendum #3 to provide materials and labor for a cabinet as part of a renovation for the Ne Ia Shing Clinic for total contract amount of \$64,014.43 as submitted (attachment #2)

Nelson Degerstrom Construction, LLC - \$3,225.00 – addendum #1 to provide materials and labor for additional repairs as part of an Elder home renovation in Hinckley for total contract amount of \$47,675.00 as submitted (attachment #3)

The Commissioner of Natural Resources seconded the motion.

ROLL CALL VOTE

Michele Palomaki --Aye
Percy Benjamin --Aye
Suzanne Wise --Aye
Sam Moose --Aye
Susan Klapel --Aye

5- For 0- Against 0- Silent Motion Carried

FINANCE

Budget Revisions\Transfers

The Commissioner of Health & Human Services made a motion to approve and forward to Band Assembly for approval the following budget transfer:

Public Safety

FY 2015 -- Public Safety 100-175 - \$3,310.00 -- transfer funds into Fire Service 100-177 to cover negative amounts as submitted (attachment #4)

The Commissioner of Natural Resources seconded the motion.

ROLL CALL VOTE

Michele Palomaki --Aye
Percy Benjamin --Aye
Suzanne Wise --Aye
Sam Moose --Aye
Susan Klapel --Aye

5- For 0- Against 0- Silent Motion Carried

REQUEST FOR APPROPRIATION

The Commissioner of Natural Resources made a motion to approve and forward to Band Assembly for approval the following requests for appropriation:

Natural Resources

FY 2015 -- Real Estate 250-595 - \$227,500.00 -- request appropriation of Permanent Initiative funds to support the land acquisition of the commercial property at 101 Pony Farm Road in Onamia as submitted (attachment #5)

FY 2015 -- Real Estate 250-595 - \$132,000.00 -- request appropriation of Permanent Initiative funds to support the land acquisition of a home and parcel in Garrison as submitted (attachment #6)

FY 2015 -- Real Estate 250-595 - \$164,000.00 -- request appropriation of Permanent Initiative funds to support the land acquisition of a commercial property in Isle as submitted (attachment #7)

FY 2015 -- DNR General 250-530 - \$56,835.67 -- request appropriation of Self Governance funding as submitted (attachment #8)

#4

INTEROFFICE MEMORANDUM

TO: APB/BA

FROM: SARA RICE, DIRECTOR OF PUBLIC SAFETY *SR*

SUBJECT: FIRE SERVICE CONTRACT

DATE: 06/10/2015

CC: TODD MATHA, OSG



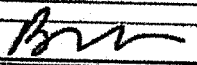
I would like to transfer money from 100-175-4000 to 100-177-8030, to cover the negative balance for the Fire Service Contracts for FY 2015. I have attached a copy of the current budget for 100-175 and 100-177.

Budget Revision Spreadsheet

#1/a

Mille Lacs Band of Ojibwe		Date		6/10/2015	
Budget Revision					
Department	Public Safety				
Program Name	100-175				
Source of Revenue		Check	Amount	Check	Revision Type
	Federal Grant	or	-	or	Increase in Revenue and Expenditures
	State Grant		-		Contingency Fund Utilization
	Net Revenue	x	-	x	Increased Expenditures without
	Carryover		-		Increase in Revenue
	Program Transfer		-		
	Income		-		
	Total Changes		-		

Expenditures:	Account Code	Current Budget	Increase	Decrease	Revised Amount
Salaries	4000		-	3,310.00	(3,310.00)
Health	4105		-		
Life	4106		-		
Disability	4107		-		
Dental	4108		-		
Work Comp	4109		-		
Unemployment	4110		-		
Retirement	4111		-		
FICA E/S	4112		-		
Pera	4113		-		
Contract Services	4300		-		
Local Milage	4400		-		
Non- Local Travel	4450		-		
Communication	4500		-		
Postage	4550		-		
Training	5000		-		
Misc.	5700		-		
Contingency Acct.	5799		-		
Supplies	6100		-		
Insurance	6120		-		
Office Supplies	6200		-		
Print/copy	6300		-		
Program supplies	6400		-		
Equip./Lease Repair	6500		-		
Building Maint.	6600		-		
Program Activities	6800		-		
Utilities	6700		-		
Vehicle/Equip. Maint.	6720		-		
Small Equip.	7000		-		
Equipment	7100		-		
Construction	7200		-		
IDC	9010		-		
Totals:		\$ -	\$ -	\$ 3,310.00	(3,310.00)


6/10/15
MCP
6/16/15

Commissioner Signature _____ Date _____ Administration Policy Board _____ Date _____

100 GENERAL FUND

01/16 Last End of Other Indirect
 Revenue and Expense w/contract

Sheet: 1 AM90-175-1017-001
 GENERAL FUND Page 2

ACCOUNT
 RETIREMENT
 100-175-4000-0000 PUBLIC SAFE, RET RETIREME
 Total Revenue

Account	Annual Revenue	Contract	Year to Date	Contract	Balance	% Used
100-175-4000-0000 PUBLIC SAFE, RET RETIREME	216,856.23	.00	17,029.47	.00	51,129.48	1.33
Total Revenue	216,856.23	.00	17,029.47	.00	51,129.48	1.33

100-175-4000-0000 PUBLIC SAFE, SALARY
 100-175-4100-0000 PUBLIC SAFE, HEALTH INSURANCE
 100-175-4107-0000 PUBLIC SAFE, LIFE INSURANCE
 100-175-4109-0000 PUBLIC SAFE, ACCIDENT LTD INS
 100-175-4109-0000 PUBLIC SAFE, DENTAL INSURANCE
 100-175-4110-0000 PUBLIC SAFE, MEDICAL SUPP
 100-175-4111-0000 PUBLIC SAFE, RETIREMENT
 100-175-4112-0000 PUBLIC SAFE, RETIREMENT/OLA
 100-175-4300-0000 PUBLIC SAFE, CONTRACTS
 100-175-4400-0000 PUBLIC SAFE, VACAY ALLOWANCE
 100-175-4450-0000 PUBLIC SAFE, UNEMP. COMP
 100-175-4500-0000 PUBLIC SAFE, COMMUNICATIONS
 100-175-5000-0000 PUBLIC SAFE, POSTAGE
 100-175-5100-0000 PUBLIC SAFE, TRAVELING
 100-175-5200-0000 PUBLIC SAFE, OFFICE SUPPLIES
 100-175-5300-0000 PUBLIC SAFE, INSURANCE
 100-175-5400-0000 PUBLIC SAFE, CONTRACT FROM ST
 100-175-5700-0000 PUBLIC SAFE, UTILITIES
 100-175-5720-0000 PUBLIC SAFE, UTILITY
 100-175-6000-0000 PUBLIC SAFE, RENTALS
 100-175-6000-0000 PUBLIC SAFE, RENTALS
 100-175-6000-0000 PUBLIC SAFE, RENTALS
 100-175-7000-0000 PUBLIC SAFE, SMALL BUSINESS
 100-175-7100-0000 PUBLIC SAFE, EMPLOYMENT
 100-175-8000-0000 PUBLIC SAFE, REPAIRS/MAINT

Account	Annual Revenue	Contract	Year to Date	Contract	Balance	% Used	
100-175-4000-0000 PUBLIC SAFE, SALARY	136,751.02	2,300.00	69,514.13	.00	51,129.48	1.33	
100-175-4100-0000 PUBLIC SAFE, HEALTH INSURANCE	12,425.05	.00	17,029.47	.00	(4,301.59)	1.33	
100-175-4107-0000 PUBLIC SAFE, LIFE INSURANCE	726.76	.00	400.56	.00	304.72	.55	
100-175-4109-0000 PUBLIC SAFE, ACCIDENT LTD INS	1,554.80	.00	820.00	.00	415.46	.57	
100-175-4109-0000 PUBLIC SAFE, DENTAL INSURANCE	1,408.50	.00	571.55	.00	425.85	.57	
100-175-4110-0000 PUBLIC SAFE, MEDICAL SUPP	2,740.77	.00	200.75	.00	2,092.82	1.33	
100-175-4111-0000 PUBLIC SAFE, RETIREMENT	952.00	.00	904.51	.00	(32.51)	1.33	
100-175-4112-0000 PUBLIC SAFE, RETIREMENT/OLA	2,575.10	.00	1,709.40	.00	777.55	.79	
100-175-4300-0000 PUBLIC SAFE, CONTRACTS	4,012.53	.00	2,700.51	.00	1,027.82	.63	
100-175-4400-0000 PUBLIC SAFE, VACAY ALLOWANCE	12,615.00	.00	6,220.19	.00	5,395.31	.49	
100-175-4450-0000 PUBLIC SAFE, UNEMP. COMP	1,800.00	.00	.00	.00	1,800.00	.00	
100-175-4500-0000 PUBLIC SAFE, COMMUNICATIONS	2,515.00	.00	254.15	.00	1,800.00	.21	
100-175-5000-0000 PUBLIC SAFE, POSTAGE	1,700.00	.00	1,000.00	.00	500.00	.64	
100-175-5100-0000 PUBLIC SAFE, TRAVELING	5,044.00	.00	37.57	.00	466.96	.75	
100-175-5200-0000 PUBLIC SAFE, OFFICE SUPPLIES	715.00	.00	3,305.00	.00	12.13	.74	
100-175-5300-0000 PUBLIC SAFE, INSURANCE	2,000.00	.00	317.86	.00	1,525.00	.42	
100-175-5400-0000 PUBLIC SAFE, CONTRACT FROM ST	3,535.00	.00	1,317.00	.00	207.14	.44	
100-175-5700-0000 PUBLIC SAFE, UTILITIES	812.00	.00	812.00	.00	703.00	.64	
100-175-5720-0000 PUBLIC SAFE, UTILITY	535.00	.00	400.57	.00	3,119.00	.14	
100-175-6000-0000 PUBLIC SAFE, RENTALS	4,044.00	.00	2,051.57	.00	212.00	.14	
100-175-6000-0000 PUBLIC SAFE, RENTALS	3,200.00	.00	2,040.37	.00	114.63	.79	
100-175-6000-0000 PUBLIC SAFE, RENTALS	2,077.00	.00	800.55	.00	492.53	.88	
100-175-7000-0000 PUBLIC SAFE, SMALL BUSINESS	3,400.00	.00	1,919.51	.00	1,020.63	.61	
100-175-8000-0000 PUBLIC SAFE, REPAIRS/MAINT	24,700.02	.00	13,174.30	.00	1,172.00	.48	
Total Expenditures	216,856.23	2,300.00	127,046.64	2,300.00	68,004.22	.61	
Total	.00	(2,300.00)	(107,046.61)	(2,300.00)	.00	131,995.91	.60

Budget Revision Spreadsheet

#46

Mille Lacs Band of Ojibwe		Date		6/10/2015	
Budget Revision					
Department		Public Safety			
Program Name		100-177			
Source of Revenue	Check ON	Amount	Check ON	Revision Type	
Federal Grant		-		Increase in Revenue and Expenditures	
State Grant		-		Contingency Fund Utilization	
Net Revenue	x		x	Increased Expenditures without	
Carryover		-		Increase in Revenue	
Program Transfer					
Income		-			
Total Changes					
Expenditures:	Account Code	Current Budget	Increase	Decrease	Revised Amount
Salaries	4000				
Health	4105				
Life	4106				
Disability	4107				
Dental	4108				
Work Comp	4109				
Unemployment	4110				
Retirement	4111				
FICA E/S	4112				
Pera	4113				
Contract Services	4300				
Local Milage	4400				
Non- Local Travel	4450				
Communication	4500				
Postage	4550				
Training	5000				
Misc.	5700				
Contingency Acct.	5799				
Supplies	6100				
Insurance	6120				
Office Supplies	6200				
Print/copy	6300				
Program supplies	6400				
Equip./Lease Repair	6500				
Building Maint.	6600				
Program Activities	6800				
Utilities	6700				
Vehicle/Equip. Maint.	6720				
Small Equip.	7000				
Equipment	7100				
Construction	7200				
Fire Service	8030		3,310.00		
IDC	9010				3,310.00
Totals:		\$ -	\$ 3,310.00		3,310.00
Commissioner Signature	Date	Administration Policy Board		Date	

Run date: 06/01/2015 @ 16:11
 Bus date: 06/01/2015

100 GENERAL FUND
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ACCOUNT
 RESERVATION

100-177-0020-0000 FIRE SERVICE NET REVENUE

Total Revenue

100-177-0020-0000 FIRE SERVICE RESERVATIONS

Total Expenditure

Little Lakes Band of Ojibwe Indians
 Revenue and Expense w/Contracts

Select: A100-177-XIII-XIII
 GREYER LBR Page 2

ACCOUNT	AMOUNT	MONTH TO DATE	YEAR TO DATE	Fiscal year thru period ending 06/30/2015		AVAILABLE BALANCE	USD
				OUTSTANDING P.O.	CONTRACT COMMITMENTS		
100-177-0020-0000	33,785.00	.00	.00	.00	.00	33,785.00	.00
Total Revenue	33,785.00	.00	.00	.00	.00	33,785.00	.00
100-177-0020-0000	33,785.00	.00	37,895.00	.00	.00	(3,310.00)	1.10
Total Expenditure	33,785.00	.00	37,895.00	.00	.00	(3,310.00)	1.10
	.00	.00	(37,895.00)	.00	.00	37,895.00	.00