

Ordinance 30-16

An Ordinance of Supplemental Appropriation for Administration for the Fiscal Year ending September 30, 2016.

The District II Representative introduced the following Bill on the 7th day of April, 2016.

Preamble

It is enacted by the Band Assembly of the Mille Lacs Band of Ojibwe for the purpose of appropriating an expenditure for Administration for the Fiscal Year ending September 30, 2016.

Title I

Section 1: Governmental Operations. The Band Assembly hereby appropriates and authorizes an expenditure for Administration for the Fiscal Year ending September 30, 2016.

Section 1.01: Amendment to Section 1.02. The Band Assembly hereby appropriates and authorizes the expenditure of: One hundred ten thousand four hundred twenty dollars and no cents (\$110,420.00) for Governmental Affairs for Boundary Initiative 100-226 of Carryover FY2015 Unspent/Net Revenue for the continued support of the boundary initiative under **Administration** which amends the **Total Fiscal Year 2016 Mille Lacs Band Tribal Operations** to read: One hundred one million three hundred thirty-five thousand nine hundred fifty-three dollars and sixty-five cents (\$101,335,953.65); and

Section 1.02: The Band Assembly hereby appropriates and authorizes the expenditure of supplemental programmatic funds for the following:

<u>Tribal Operation Fiscal Year 2016</u>	<u>Supplemental</u>	<u>Amended Amount</u>
Administration		
Governmental Affairs		
Boundary Initiative 100-226		
of Carryover FY2015 Unspent/Net Revenue	\$ 110,420.00	\$1,397,285.78
Total Fiscal Year 2016 Unspent/Net Revenue		\$8,434,315.05
Total Fiscal Year 2016 Mille Lacs Band Tribal Operations		\$101,335,953.65

Section 1.03: The Band Assembly hereby authorizes Commissioners to approve budgetary revisions within programs up to **\$10,000.00** provided that the revisions are allowable under grant provisions, if applicable and that sufficient funds are available for the revision. For revisions over **\$10,000.00**, the Band Assembly hereby authorizes the Administration Policy Board to approve budget revisions within programs of up to 50% of the total program's budget within a given budget line if the program is under **\$100,000.00** and up to 20% if the program is **\$100,000.00** or greater.

All funds appropriated are maximum fund amounts and shall not be exceeded

Ordinance 30-16
(Band Assembly Bill 17-01-30-16)

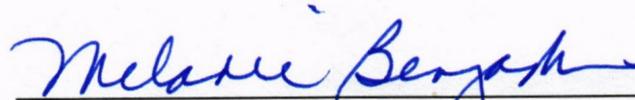
Introduced to the Band Assembly on this
Seventh day of April in the year
Two thousand sixteen.

Passed by the Band Assembly on this
Seventh day of April in the year
Two thousand sixteen.



Carolyn Beaulieu, Speaker of the Assembly

APPROVED
Date: April 7, 2016



Melanie Benjamin, Chief Executive



OFFICIAL SEAL OF THE BAND

Band Assembly Bill 17-01-30-16

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Be it enacted by the Band Assembly of the Mille Lacs Band of Ojibwe for the purpose of appropriating an expenditure for Administration for the Fiscal Year ending September 30, 2016.

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All funds appropriated are maximum fund amounts and shall not be exceeded.

**ADMINISTRATION POLICY BOARD
REGULAR MEETING
MARCH 10, 2016 – BAND ASSEMBLY
DISTRICT 1 GOVERNMENT CENTER UPSTAIRS MEDIA ROOM**

The Commissioner of Administration called the meeting to order at 10:43 a.m.

MEMBERS PRESENT

Catherine Colsrud, Commissioner of Administration
Percy Benjamin, Commissioner of Community Development
Samuel Moose, Commissioner of Health & Human Services
Susan Klapel, Commissioner of Natural Resources

MEMBERS ABSENT

Michele Palomaki, Assistant Commissioner of Administration (approved leave)
Suzanne Wise, Commissioner of Education

QUORUM PRESENT

OTHERS PRESENT

Cyrilla Bauer, Director of Human Resources
Angel Oehrlein, Executive Assistant of Administration

Approval of Agenda

The Commissioner Natural Resources of made a motion to approve the March 10, 2016, Administration Policy Board for Band Assembly approval agenda with additions. The Commissioner of Community Development seconded the motion. (attachment #1)

ROLL CALL VOTE

Percy Benjamin	--Aye
Sam Moose	--Aye
Susan Klapel	--Aye

3- For 0- Against 0- Silent Motion Carried

CONTRACTS

The Commissioner of Community Development made a motion to approve and forward to Band Assembly for approval the following contracts:

Community Development

Jack's Construction, Inc. - \$0.00 – addendum #1 to extend the contract date to May 31, 2016, to provide materials and labor for the construction of three new homes on Moose Drive in Isle for total contract amount of \$669,400.00 as submitted (attachment #2)

Ebert Construction - \$548,167.00 – addendum #1 to provide materials and labor for additional site and infrastructure construction for the D2 Pow Wow Arena for total contract amount of \$3,083,450.00 as submitted (attachment #3)

Cobra Construction, Inc - \$39,941.00 – addendum #1 to provide materials and labor for repair of concealed damage found while renovation the old Budget Host Hotel for total contract amount of \$234,731.00 as submitted (attachment #4)

The Commissioner of Natural Resources seconded the motion.

The Commissioner of Community Development stated the date extension is due to delay in the start of construction because of MLB's incomplete recording of the approved subdivision with Mille Lacs County last fall.

The additional amenities for the D2 Pow Wow Arena include restoring grade adjustments back to original contract design, paving of the main parking lot and drop off area, adding the Hwy 65 southbound safety bypass lane, construction of a concession building, security/registration/first aid building, concrete sidewalk (outer ring), concrete curbing burnished block and soil fill materials. The cost is higher as the project is considered commercial causing higher wages paid to workers.

The concealed damage at the Minobimaadizwin transitional building includes repairs required by both MLB and Mille Lacs County Inspectors and are likely due to water damage as a result of the original construction not including the now required air barrier products.

ROLL CALL VOTE

Percy Benjamin --Aye
Sam Moose --Aye
Susan Klapel --Aye

3- For 0- Against 0- Silent Motion Carried

Request for Appropriation

The Commissioner of Health & Human Services made a motion to approve and forward to Band Assembly for approval the following requests for appropriation:

Governmental Affairs

FY 2016 – Governmental Affairs 100-226 - \$110,420.00 – request appropriation of previously appropriated FY 15 Unspent Net Revenue to continue support of the Boundary initiative as submitted (attachment #5)

Health & Human Services

FY 2016 – Family Services Social Worker Position Project Proposal 200-NEW – request appropriation of 3rd Party Revenue funds with \$548,108 FY 2016 and \$565,096 FY 2017, for total request of \$1,113,204.00 to accommodate program expansion for out of home placement for children in crisis as submitted (attachment #6)

FY 2016 – Personal Care Attendant Program (PCA Services) 220-NEW – request appropriation of Unspent Net Revenue with \$472,118 FY 2016 and \$482,363.00 FY 2017 to support the Elder Services In Home Care Program Project as submitted (attachment #7)

The Commissioner of Community Development seconded the motion.

The Commissioner of Health & Human Services stated the out of home placement crisis of children in our communities demands an immediate response, the Family Services department will utilize CW-TCM funding to hire five additional social workers immediately. Four of these newly hired workers will work as case managers and one will work in the Foster Care department. Due to the issues over the last couple of years, the ICWA cases have increased from 50 cases and 124 children in 2014 to 130 cases and 302 children in the MLB child protection system, while our Foster care homes have increased from 30 licensed homes with 69 children in 2014 to 46 licensed homes with 134 children. The department is also seeking to increase wages for social workers similar to surrounding Tribal Social Services agencies.

The Commissioner of Health & Human Services stated as part of a request at the State of the Band Address HHS is proposing a project to provide more intense PCA services to elders which will assist with transitioning and keep clients in their homes as long as possible. This will require shift coverage assistance to families for 24 hour care in home health care services. The Commissioner of Community Development asked about training to become a PCA. He believes that PCA training isn't that intense knowing that CNA training require approximately 40-60 hours of course work and an exam. Stating that PCA services training might be similar in scope and duration of training.

The Commissioner of Health & Human Services replied that the required training is not too intense but there are programmatic guidelines that need to be met, which are more involved. It will take several months to get this program off the ground. A RN Supervisor needs to be hired and then policies and procedures developed. The eligibility criteria to be income eligible identified by the State would not be used as too many of our members would be deemed ineligible. The department must create a minimum of six positions in house to provide services for the families that are considered over income. Initially need to get the positions in place to start process.

ROLL CALL VOTE

Percy Benjamin --Aye
Sam Moose --Aye
Susan Klapel --Aye

3- For 0- Against 0- Silent Motion Carried

Other

The Commissioner of Health & Human Services made a motion to approve the following:

Health & Human Services – Provider Agreements

Aleathea Anderson, P.A. Provider Employment Agreement (attachment #8)
Feliciano Salgado, Dental Director, Provider Employment Agreement
(attachment #9)

Memorandum of Agreement/Understanding between HHS and St. Cloud State University (attachment #10)

Memorandum of Agreement/Understanding between HHS and Kaplan University (attachment #11)

The Commissioner of Community Development seconded the motion.

The Commissioner of Health & Human Services stated the agreements are annual renewals with some minor changes. The Human Resources Director stated the various entities worked together and are in agreement to the terms.

The Commissioner of Health & Human Services stated the MOU's are to establish internships for medical professionals at the clinics.

ROLL CALL VOTE

Percy Benjamin --Aye
Sam Moose --Aye
Susan Klapel --Aye

3- For 0- Against 0- Silent Motion Carried

The Commissioner of Health & Human Services made a motion to **table the following until the Commissioner of Education is in attendance to discuss:**

Education

Guidelines for the Department of Education – Mandatory Background checks

The Commissioner of Natural Resources seconded the motion.

ROLL CALL VOTE

Percy Benjamin --Aye
Sam Moose --Aye
Susan Klapel --Aye

3- For 0- Against 0- Silent Motion Carried

The Commissioner of Health & Human Services made a motion to adjourn.

The Commissioner of Natural Resources seconded the motion.

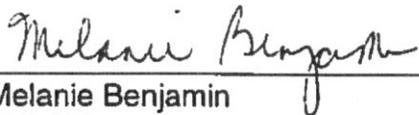
The meeting was adjourned at 11:05 a.m.



Catherine Colsrud
Commissioner of Administration

3-15-16

Date



Melanie Benjamin
Chief Executive

3-15-16 ^{MB}

Date

Cobra Construction, Inc - \$39,941.00 – addendum #1 to provide materials and labor for repair of concealed damage found while renovation the old Budget Host Hotel for total contract amount of \$234,731.00 as submitted (attachment #4)

The Commissioner of Natural Resources seconded the motion.

The Commissioner of Community Development stated the date extension is due to delay in the start of construction because of MLB’s incomplete recording of the approved subdivision with Mille Lacs County last fall.

The additional amenities for the D2 Pow Wow Arena include restoring grade adjustments back to original contract design, paving of the main parking lot and drop off area, adding the Hwy 65 southbound safety bypass lane, construction of a concession building, security/registration/first aid building, concrete sidewalk (outer ring), concrete curbing burnished block and soil fill materials. The cost is higher as the project is considered commercial causing higher wages paid to workers.

The concealed damage at the Minobimaadizwin transitional building includes repairs required by both MLB and Mille Lacs County Inspectors and are likely due to water damage as a result of the original construction not including the now required air barrier products.

ROLL CALL VOTE

Percy Benjamin --Aye
Sam Moose --Aye
Susan Klapel --Aye

3- For 0- Against 0- Silent Motion Carried

Request for Appropriation

The Commissioner of Health & Human Services made a motion to approve and forward to Band Assembly for approval the following requests for appropriation:

Governmental Affairs

FY 2016 – Governmental Affairs 100-226 - \$110,420.00 – request appropriation of previously appropriated FY 15 Unspent Net Revenue to continue support of the Boundary initiative as submitted (attachment #5)

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#5



MEMORANDUM

TO: APB, BAND ASSEMBLY
FROM: GOVERNMENT AFFAIRS TEAM
DATE: FEBRUARY 24, 2016
RE: BOUNDARY INITIATIVE RE-APPROPRIATION REQUEST

Government Affairs (100-226) would like to request for a re-appropriation of unspent net revenue dollars from last year to this fiscal year to continue the support of the boundary initiative.

The implementation of the Boundary initiative is the most difficult part. Now that we have obtained the status to have federal jurisdiction under the Tribal Law and Order Act, and the Solicitor has signed the M Opinion acknowledging our boundary, the difficult task of implementing these matters begins. This will mean:

1. Completing the history of the boundary - so in a format that legislators and the public can understand;
2. Continuing our legislative efforts at the federal level. With the help and intervention of our U.S. Senators, House members - the process was moved along considerably;
3. Continuing our legislative at the state level. We now need the help and intervention of our friends in the State Senate and House members more than ever;
4. Continuing our meetings with Governor Dayton and his staff;
5. Continuing to work with the U.S. Attorney, the Department of Justice and the Department of the Interior;
6. Trying to work with the Counties and the State Attorney General. This is our biggest challenge.

All of this will entail attorney hours; historian hours; lobbying hours; political contributions; travel costs; mileage; meals and hours of staff time.

Budget Revision Spreadsheet

Mille Lacs Band of Ojibwe				Date	3/9/2016	
Budget Revision						
Department		100-226				
Program Name		Admin - Govt Affairs				
		Check		Check		
Source of Revenue		Off	Amount	Off	Revision Type	
Federal Grant			-		Reappropriation of 2015 funds	
State Grant			-		boundry issue	
Net Revenue			-			
Carryover			-			
Program Tran			-			
Income			-			
Total Changes			-			
Expenditures:	Account Code		Current Budget	Increase	Decrease	Revised Amount
Salaries	4000				-	-
Health	4105					-
Life	4106					-
Disability	4107			-	-	-
Dental	4108				-	-
ork Comp	4109					-
Unemployment	4110					-
Retirement	4111					-
FICA E/S	4112					-
Contract Services	4300			100,420.00	-	100,420.00
Local Mileage	4400				-	-
Non-Local Mileage	4450			-	-	-
Telephone	4500					-
Postage	4550					-
Training	5000			-		-
Misc.	5700			-		-
Office Supplies	6100					-
Insurance	6120					-
Equipm Rent	6400					-
Donations	6668			-		-
State of Band	6800					-
Sm Equip Purchase	7000					-
Equip Purchase	7100			-		-
Totals:			\$ -	\$ 100,420.00	\$ -	100,420.00
<i>[Signature]</i>		Date	<i>[Signature]</i>		Date	
Authorized Signature		Date	Administration Policy Board		Date	

Ordinance 32-15

An Ordinance of Supplemental Appropriation for Governmental Affairs for the Fiscal Year ending September 30, 2015.

The District 1 Representative introduced the following Bill on the 26th day of May, 2015.

Preamble

It is enacted by the Band Assembly of the Mille Lacs Band of Ojibwe for the purpose of appropriating for Governmental Affairs for the Fiscal Year ending September 30, 2015.

Title 1

Section 1: Governmental Operations. The Band Assembly hereby appropriates and authorizes expenditures for Governmental Affairs for the Fiscal Year ending September 30, 2015.

Section 1.01: Amendment to Section 1.02. The Band Assembly hereby appropriates and authorizes the expenditure of: One hundred ten thousand four hundred twenty dollars and no cents (\$110,420.00) for Governmental Affairs for Boundary Initiative 100-226; under **Chief Executive** which amends the **Total Fiscal Year 2015 Mille Lacs Band Tribal Operations** to read: One million eight hundred sixty seven thousand eight hundred seventy five dollars and eighty cents (\$1,867,875.80); and

Section 1.02: The Band Assembly hereby appropriates and authorizes the expenditure of supplemental programmatic funds for the following:

<u>Tribal Operation Fiscal Year 2015</u>	<u>Supplemental</u>	<u>Amended Amount</u>
Chief Executive Governmental Affairs Boundary Initiative 100-226	\$ 110,420.00	\$110,420.00
Total Fiscal Year 2015 Mille Lacs Band Tribal Operations		\$ 1,867,875.80

Section 1.03: The Band Assembly hereby authorizes Commissioners to approve budgetary revisions within programs up to \$10,000.00 provided that the revisions are allowable under grant provisions, if applicable and that sufficient funds are available for the revision. For revisions over \$10,000.00, the Band Assembly hereby authorizes the Administration Policy Board to approve budget revisions within programs of up to 50% of the total programs budget within a given budget line if the program is under \$100,000.00 and up to 20% if the program is \$100,000.00 or greater.

All funds appropriated are maximum fund amounts and shall not be exceeded.

Ordinance 32-15
(Band Assembly Bill 16-04-32-15)

Introduced to the Band Assembly on this
Twenty Sixth of May in the year
Two thousand fifteen.

Passed by the Band Assembly on this
Twenty Sixth of May in the year
Two thousand fifteen.

Carolyn Beaulieu
Carolyn Beaulieu, Speaker of the Assembly

APPROVED
Date: May 29, 2015

Melanie Benjamin
Melanie Benjamin, Chief Executive

OFFICIAL SEAL OF THE BAND