

Ordinance 33-17

An Ordinance of Supplemental Appropriation and Budget Revision for the Community Development, Education, and Gaming Regulatory Authority Departments for the Fiscal Year ending September 30, 2017.

The District I Representative introduced the following Bill on the 16th day of May, 2017.

Preamble

It is enacted by the Band Assembly of the Mille Lacs Band of Ojibwe for the purpose of appropriating and authorizing expenditures and budget revision for the Community Development, Education and Gaming Regulatory Authority Departments for the Fiscal Year ending September 30, 2017.

Title I

Section 1: Governmental Operations. The Band Assembly hereby appropriates and authorizes expenditures and budget revision for the Community Development, Education, and Gaming Regulatory Authority Departments for the Fiscal Year ending September 30, 2017.

Section 1.01: Amendment to Section 1.02. The Band Assembly hereby appropriates and authorizes the expenditures of: Three hundred eighty-one thousand nine hundred eighty-one dollars and forty-one cents (\$381,981.41) for BIA Roads Grant 100-123 of FY17 Grant Funds as submitted under **Community Development**; Two hundred seven thousand five hundred seventy-five dollars and no cents (\$207,575.00) for Head Start 201-350 of FY17 Grant Funds as submitted; Three hundred ninety-three thousand seven hundred seventy-one dollars and no cents (\$393,771.00) for Early Head Start 201-357 of FY17 Grant Funds as submitted under **Education** which amends the **Total Fiscal Year 2017 Mille Lacs Band Tribal Operations** to read: Two hundred twenty-three million nine hundred forty-seven thousand three hundred seventy-eight dollars and twelve cents (\$223,947,378.12).

Section 1.02: The Band Assembly hereby appropriates and authorizes the expenditures of supplemental programmatic funds for the following:

| <u>Tribal Operation Fiscal Year 2017</u> | <u>Supplemental</u> | <u>Total Amended Amount</u> |
|---|----------------------------|------------------------------------|
| Community Development | | |
| BIA Roads Grant 100-123 of FY17 Grant Funds | \$381,981.41 | \$39,083,665.84 |
| Education | | |
| Head Start 201-350 of FY17 Grant Funds | \$207,575.00 | |
| Early Head Start 201-357 of FY17 Grant Funds | \$393,771.00 | \$18,347,173.49 |

Total Self Governance/Grant Funds for Fiscal Year 2017 **\$50,963,549.66**

Total Operational for Fiscal Year 2017 **\$223,947,378.12**

Section 1.03: The Band Assembly hereby authorizes the budget revision of programmatic funds for the following:

FY2017 Gaming Regulatory Authority: Budget revision in the amount of \$82,000.00 (see attachment):

| | |
|---|-------------------------|
| Gaming Regulatory Authority 100-186-4000 | (\$82,000.00) to |
| Gaming Regulatory Authority 100-186-7100 | \$47,000.00 |
| Gaming Regulatory Authority 100-186-7200 | \$35,000.00 |

Section 1.04: All funds appropriated for federal, state and private grant funds shall be appropriated to align with the grant term so as to automatically carry-over to the next Fiscal Year if appropriated funds remain and if the grant is not completed within Fiscal Year 2017. If, for any reason, the grant term runs over the original end date causing costs to exceed the original appropriated amount, the Band Assembly must be notified so as to take appropriate action. In addition, Band Assembly hereby appropriates and authorizes the expenditure of all federal, state and private grant funds only after receipt by Band Assembly, of signed award letter from grantor agency.

Section 1.05: The Band Assembly hereby authorizes the Gaming Regulatory Authority Executive Director to approve budgetary revisions within programs up to **\$10,000.00**, if sufficient funds are available for the revisions. For revisions over **\$10,000.00**, the Band Assembly must approve such revisions.

All funds appropriated are maximum fund amounts and shall not be exceeded.

Ordinance 33-17
(Band Assembly Bill 17-03-33-17)

Introduced to the Band Assembly on this
Sixteenth day of May in the year
Two thousand seventeen.

Passed by the Band Assembly on this
Sixteenth day of May in the year
Two thousand seventeen.

Carolyn Beaulieu

Carolyn Beaulieu, Speaker of the Assembly

APPROVED

Date: _____

Melanie Benjamin, Chief Executive

OFFICIAL SEAL OF THE BAND

Band Assembly Bill 17-03-33-17

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**ADMINISTRATION POLICY BOARD
REGULAR MEETING
MAY 10, 2017 – BAND ASSEMBLY
DISTRICT 1 GOVERNMENT CENTER UPSTAIRS MEDIA ROOM**

The Assistant Commissioner of Administration called the meeting to order at 9:40 a.m.

MEMBERS PRESENT

Michele Palomaki, Assistant Commissioner of Administration
Percy Benjamin, Commissioner of Community Development
Samuel Moose, Commissioner of Health & Human Services (via telephone)
Edward Minnema, Commissioner of Education

MEMBERS ABSENT

Commissioner of Administration, vacant
Commissioner of Natural Resources, vacant

QUORUM PRESENT

OTHERS PRESENT

Susan Klapel, Executive Director of Natural Resources
Stacey Sanchez, Human Resources Manager
Catherine Colsrud, Aanii Bimaadizing Executive Director
Craig Hansen, TERO Director
Angel Oehrlein, Executive Assistant of Administration

Approval of Agenda

The Commissioner of Education made a motion to approve the May 10, 2017, Administration Policy Board for Band Assembly agenda. The Commissioner of Community Development seconded the motion. (attachment #1)

ROLL CALL VOTE

| | |
|----------------|-------|
| Percy Benjamin | --Aye |
| Edward Minnema | --Aye |
| Sam Moose | --Aye |

| | | | |
|--------|------------|-----------|----------------|
| 3- For | 0- Against | 0- Silent | Motion Carried |
|--------|------------|-----------|----------------|

CONTRACTS

The Commissioner of Education made a motion to approve and forward to Band Assembly for approval the following contracts:

Tribal Police

Deerwood Technologies, Inc. - \$15,000.00 – addendum #3 to provide continued services for the TPD server, work station equipment installation, maintenance and repair services and troubleshooting for total contract amount of \$107,330.00 as submitted (attachment #2)
Deerwood Technologies, Inc. - \$28,823.70 – to provide Network gateway, Router and Security Infrastructure for the TPD through September 30, 2017, as submitted (attachment #3)

Education

Seating & Athletic Enterprise - \$27,717.00 – to provide materials and installation of upgraded bleacher system at NAS High School as submitted (attachment #4)

Health & Human Services

Worldwide Travel Staffing - \$95,680.00 – to provide staffing and refer employees to MLB Four Winds to meet staffing needs of LPN's and CNA's as submitted (attachment #5)

Natural Resources

Houston Engineering - \$34,300.00 – to provide 2017 GIS Scope of Services technical assistance for the GIS system as submitted (attachment #6)

The Commissioner of Community Development seconded the motion.

The Assistant Commissioner of Administration asked if TERO had been contacted by the new contractor working on the bleachers. The TERO Director stated he had not but believed with the specialized work there may only be room to have a laborer to assist in the project.

The Commissioner of Health & Human Services stated the staffing contract is mostly to assist in overnight shifts. Target opening of the facility is the first week of June, initially beginning with 3-4 clients and growing from there.

ROLL CALL VOTE

| | |
|----------------|-------|
| Percy Benjamin | --Aye |
| Edward Minnema | --Aye |
| Sam Moose | --Aye |

| | | | |
|--------|------------|-----------|----------------|
| 3- For | 0- Against | 0- Silent | Motion Carried |
|--------|------------|-----------|----------------|

Request for Appropriation

The Commissioner of Community Development made a motion to approve and forward to Band Assembly for approval the following requests for appropriation:

Community Development

FY 2017 – BIA Roads grant 100-123 - \$381,981.41 – request appropriation of grant funds as submitted (attachment #7)

Education

FY 2017 – Head Start 201-350 - \$207,575.00 – request appropriation of grant funds as submitted (attachment #8)

FY 2017 – Early Head Start 201-357 - \$393,771.00 – request appropriation of grant funds as submitted (attachment #9)

The Commissioner of Health & Human Services seconded the motion.

The Commissioner of Community Development stated the roads request is a portion of new funds from the FY 2017 BIA Roads grant.

ROLL CALL VOTE

| | |
|----------------|-------|
| Percy Benjamin | --Aye |
| Edward Minnema | --Aye |
| Sam Moose | --Aye |

| | | | |
|--------|------------|-----------|----------------|
| 3- For | 0- Against | 0- Silent | Motion Carried |
|--------|------------|-----------|----------------|

OTHER

The Commissioner of Education made a motion to approve the following:

Education

**Higher Education Scholarship Policies – revision of policies to take effect
January 1, 2018, as submitted (attachment #10)**

The Commissioner of Community Development seconded the motion.


The Commissioner of Education stated the inclusion statement that all students must complete applications for FASA prior to applying to the MLB Scholarships program. MLB Scholarships are awarded to meet unmet financial needs after all outside funding sources are exhausted.

The Assistant Commissioner of Administration stated this is the formal action for Commissioner Order 01-17.

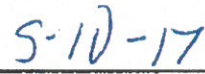
The Commissioner of Education made a motion to adjourn.

The Commissioner of Community Development seconded the motion.

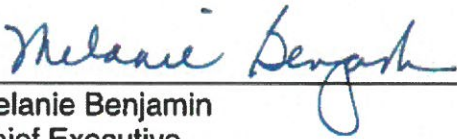
The meeting adjourned at 9:48 a.m.



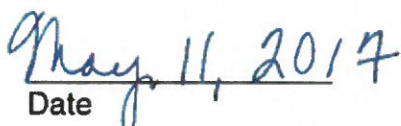
Michele Palomaki
Assistant Commissioner of Administration



Date



Melanie Benjamin
Chief Executive



Date

INTEROFFICE MEMORANDUM

TO: ADMINISTRATION POLICY BOARD
FROM: BECKY HOULE, DIRECTOR OGR&C, GRA
DATE: MAY 11, 2017
CC: MELANIE BENJAMIN, CHIEF EXECUTIVE
WENDY MERRILL, GRA BOARD CHAIRPERSON
JENNIFER SULLIVAN, GRA BOARD SECRETARY
JOLEEN VREEMAN, GRA SURVEILLANCE ADMIN ASST
OMB
SUBJECT: 186 – GRA SURVEILLANCE BUDGET REVISION REQUEST



Please find a GRA Board approved Budget Revision worksheet and a copy of the current 186 – Surveillance budget enclosed.

The currently approved FY17 Surveillance budget is 10% larger than our requested FY18 budget. That's around \$300,000 in proposed reductions through efficiency gains and downsizing we have made the last two and half years. If we stay on trend with spending right now, we could be sending back around \$500,000 at fiscal yearend.

While being frugal with this surplus, we will be requesting approval soon for two (2) large purchases from the GRA Board – (1) Grand Casino Mille Lacs Surveillance room improvements (flooring, electrical, paint, cabinetry, HVAC) and (2) Grand Casino Mille Lacs Surveillance operating room stations. This budget revision is Step 1 in getting these projects moving. If approved, Step 2 will be purchase requests.

Please accept my request of a budget revision.

Thank you for your time and consideration. If there are any questions or concerns with the above request, please let me know.

Becky Houle
Director of the Office of Gaming Regulation & Compliance
Mille Lacs Band of Ojibwe Gaming Regulatory Authority
Office – 320-532-8884
Mobile – 218-591-0435

Budget Revision Spreadsheet

| Mille Lacs Band of Ojibwe | | | Date | | 5/11/2017 | |
|---------------------------|--------------|-----------------------------|---|--------------|--------------------------------------|--|
| Budget Revision | | | | | | |
| Department | | 100-186 | | | | |
| Program Name | | Gaming Regulatory Authority | | | | |
| | | Check | | Check | | |
| Source of Revenue | | Off | Amount | Off | Revision Type | |
| Federal Grant | | | - | | Increase in Revenue and Expenditures | |
| State Grant | | | - | | Contingency Fund Utilization | |
| Net Revenue | | | - | | Increased Expenditures without | |
| Carryover | | | - | | Increase in Revenue | |
| Program Transfer | | | - | | | |
| Income | | | 2,956,003.28 | | | |
| Total Revenue | | | | | | |
| Expenditures: | Account Code | Current Budget | Increase | Decrease | Revised Amount | |
| Salaries | 4000 | 1,637,507.49 | - | 82,000.00 | 1,555,507.49 | |
| Health | 4105 | 435,476.88 | - | - | 435,476.88 | |
| Life | 4106 | 8,992.43 | - | - | 8,992.43 | |
| Disability | 4107 | 26,963.00 | - | - | 26,963.00 | |
| Dental | 4108 | 30,412.80 | - | - | 30,412.80 | |
| Work Comp | 4109 | 1,849.66 | - | - | 1,849.66 | |
| Unemployment | 4110 | 30,983.19 | - | - | 30,983.19 | |
| Retirement | 4111 | 100,890.45 | - | - | 100,890.45 | |
| FICA E/S | 4112 | 128,635.32 | - | - | 128,635.32 | |
| Consulting/Contracts | 4300 | 139,180.00 | - | - | 139,180.00 | |
| Local Milage | 4400 | 7,800.00 | - | - | 7,800.00 | |
| Non- Local Travel | 4450 | 7,700.00 | - | - | 7,700.00 | |
| Communication | 4500 | 3,000.00 | - | - | 3,000.00 | |
| Postage | 4550 | 3,600.00 | - | - | 3,600.00 | |
| Training | 5000 | 10,500.00 | - | - | 10,500.00 | |
| Misc. | 5700 | 3,860.00 | - | - | 3,860.00 | |
| Office Supplies | 6100 | 3,600.00 | - | - | 3,600.00 | |
| Misc Supplies | 6200 | | - | - | - | |
| Program Supplies | 6400 | 13,600.00 | - | | 13,600.00 | |
| Equipment Maint | 6600 | 600.00 | - | - | 600.00 | |
| Small Equipment | 7000 | 400.00 | - | - | 400.00 | |
| Equipment | 7100 | 10,400.00 | 47,000.00 | - | 57,400.00 | |
| Construction | 7200 | | 35,000.00 | - | 35,000.00 | |
| IDC | 9010 | 350,051.98 | - | - | 350,051.98 | |
| Totals: | | \$ 2,956,003.20 | \$ 82,000.00 | \$ 82,000.00 | 2,956,003.20 | |
| Director Signature | | Date | Gaming Regulatory Authority Board Signature | | Date | |
| Boufford 5-11-17 | | | Bees | | 5-11-17 | |

Run date: 05/09/2017 @ 11:13
Bus date: 05/09/2017

Millie Lacs Band of Ojibwe Indians
Revenue and Expense w/Contracts

Select...: A100-186-XXXX-XXXX
GLREVEX.L02 Page 2

100 GENERAL FUND
X

| ACCOUNT DESCRIPTION | ANNUAL BUDGET | MONTH TO DATE EXPENDITURES | Fiscal year thru period ending 05/31/2017 YEAR TO DATE EXPENDITURES | OUTSTANDING P.O. | CONTRACT COMMITMENTS | AVAILABLE BALANCE | % USED |
|---|---------------|----------------------------|--|------------------|----------------------|-------------------|--------|
| 100-186-8035-0000 SURVEILLANCE ECONOMIC REVEN | 2,956,003.28 | .00 | .00 | .00 | .00 | 2,956,003.28 | .00 |
| Total Revenue | 2,956,003.28 | .00 | .00 | .00 | .00 | 2,956,003.28 | .00 |
| 100-186-4000-0000 SURVEILLANCE SALARIES | 1,637,507.49 | 54,482.46 | 853,971.30 | .00 | .00 | 783,536.19 | .52 |
| 100-186-4105-0000 SURVEILLANCE HEALTH INSURAN | 435,476.88 | (960.00) | 142,996.67 | .00 | .00 | 292,480.21 | .33 |
| 100-186-4106-0000 SURVEILLANCE LIFE INSURANCE | 8,992.43 | .00 | 3,797.53 | .00 | .00 | 5,194.90 | .42 |
| 100-186-4107-0000 SURVEILLANCE DISABILITY INS | 26,963.08 | .00 | 10,902.85 | .00 | .00 | 16,060.23 | .40 |
| 100-186-4108-0000 SURVEILLANCE DENTAL INSURAN | 30,412.80 | (193.75) | 2,405.25 | .00 | .00 | 28,007.55 | .08 |
| 100-186-4109-0000 SURVEILLANCE WORKERS COMPEN | 1,849.66 | 33.03 | 972.66 | .00 | .00 | 877.00 | .53 |
| 100-186-4110-0000 SURVEILLANCE UNEMPLOYMENT | 30,983.19 | 629.80 | 13,127.27 | .00 | .00 | 17,855.92 | .42 |
| 100-186-4111-0000 SURVEILLANCE RETIREMENT | 100,890.45 | 1,182.11 | 34,706.40 | .00 | .00 | 66,184.05 | .34 |
| 100-186-4112-0000 SURVEILLANCE EMPLOYER/FICA | 128,635.32 | 2,054.84 | 60,819.26 | .00 | .00 | 67,816.06 | .47 |
| 100-186-4300-0000 SURVEILLANCE CONTRACTS | 139,180.00 | .00 | 93,987.26 | .00 | 44,689.58 | 503.16 | 1.00 |
| 100-186-4400-0000 SURVEILLANCE LOCAL MILEAGE | 7,800.00 | .00 | 2,611.71 | .00 | .00 | 5,188.29 | .33 |
| 100-186-4450-0000 SURVEILLANCE NON LOCAL MILE | 7,700.00 | .00 | 7,231.95 | .00 | .00 | 468.05 | .94 |
| 100-186-4500-0000 SURVEILLANCE COMMUNICATION | 3,000.00 | .00 | 1,702.55 | .00 | .00 | 1,297.45 | .57 |
| 100-186-4550-0000 SURVEILLANCE POSTAGE | 3,600.00 | .00 | 121.22 | .00 | .00 | 3,478.78 | .03 |
| 100-186-5000-0000 SURVEILLANCE TRAINING | 10,500.00 | .00 | 8,575.87 | .00 | .00 | 1,924.13 | .82 |
| 100-186-5700-0000 SURVEILLANCE MISCELLANEOUS | 3,860.00 | .00 | 1,210.03 | .00 | .00 | 2,649.97 | .31 |
| 100-186-6100-0000 SURVEILLANCE OFFICE SUPPLIE | 3,600.00 | .00 | 1,774.99 | .00 | .00 | 1,825.01 | .49 |
| 100-186-6120-0000 SURVEILLANCE INSURANCE | .00 | .00 | 3,657.92 | .00 | .00 | (3,657.92) | .00 |
| 100-186-6400-0000 SURVEILLANCE PROGRAM SUPPLI | 13,600.00 | .00 | 4,276.61 | .00 | .00 | 9,323.39 | .31 |
| 100-186-6600-0000 SURVEILLANCE EQUIPMENT MAIN | 600.00 | .00 | .00 | .00 | .00 | 600.00 | .00 |
| 100-186-7000-0000 SURVEILLANCE SMALL EQUIPMEN | 400.00 | .00 | .00 | .00 | .00 | 400.00 | .00 |
| 100-186-7100-0000 SURVEILLANCE EQUIPMENT | 10,400.00 | .00 | .00 | .00 | .00 | 10,400.00 | .00 |
| 100-186-9010-0000 SURVEILLANCE INDIRECT COST | 350,051.98 | .00 | 125,697.80 | .00 | .00 | 224,354.18 | .36 |
| Total Expenditure | 2,956,003.28 | 57,228.49 | 1,374,547.10 | .00 | 44,689.58 | 1,536,766.60 | .48 |
| | .00 | (57,228.49) | (1,374,547.10) | .00 | (44,689.58) | 1,419,236.68 | .00 |

Budget Revision reduces Salariesline .

Today we are @ 60% of the year & Surveillance expenditures are @ 48% .

If we were to spend all \$82,000 requested, we would still have

\$1,454,766.60 available and be @ 51% used.

With moderate /conservative spending, could still give > \$400,000 back to general Fund.

INTEROFFICE MEMORANDUM

TO: MELANIE BENJAMIN, CHIEF EXECUTIVE
FROM: CAROLYN BEAULIEU, SECRETARY-TREASURER *CB*
SUBJECT: PASSAGE OF BILL WITHOUT CHIEF EXECUTIVE SIGNATURE
DATE: MAY 24, 2017
CC: FILE
BAND ASSEMBLY



Pursuant to the powers listed in 3 MLBSA § 16(c) "...each bill shall be personally delivered to the Chief Executive, who shall have five calendar days from the date of receipt to either sign the bill into law, or veto the bill...In the event he neither signs the bill or vetoes it, it shall become law without his signature after the expiration of five days from the date of receipt of the bill."

Band Assembly Bill 17-03-33-17 was delivered to the Chief Executive Office on May 17, 2017 at 10:30 a.m. and on May 24, 2017 at 11:00 a.m. it still has not been returned to the Legislative with the Chief Executive's signature nor a written veto message containing objections to the Bill. At this time, the Bill becomes law and will be forwarded to The Office of Management and Budget to be processed.




MILLE LACS BAND OF OJIBWE
LEGISLATIVE BRANCH

CERTIFICATION

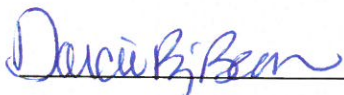
Band Assembly Bill

I, Darcie Big Bear, officially certifying that I personally delivered Band Assembly Bill(s)

17-03-33-17 to the Chief Executive Office on May 17, 2017 at 10:30 a.m.

Received by  5-17-17 in the Chief Executive Office.
Sign & Date

As authorized in 3 MLBSA sec. 16(c), Band Assembly Bill(s) **17-03-33-17** must be returned to the Legislative Office within five calendar days of its receipt or **no later than May 22, 2017 at 4:30 p.m.** If the aforementioned Bill is not returned within five calendar days with a signature or notice of veto, it automatically becomes law without the Chief Executive's signature.

 5/17/17

Sign & Date