

Commissioners Order 33-89

Administration

A Commissioner's Order to designate a full-time equivalent position to the Indirect Cost pool.

- WHEREAS,** the Commissioner of Administration is authorized by Band Statute 2002-MLC-3, Section 8.08 to issue an order on any subject matter within his jurisdiction; and,
- WHEREAS,** the administration of government services to individuals within the jurisdiction of the Band generates much paperwork; and,
- WHEREAS,** the Indirect Cost pool personnel are integral to the day to day administration of governmental services; and,
- WHEREAS,** the Indirect Cost pool currently does not provide necessary clerical support to personnel mentioned above; and,
- WHEREAS,** day to day administration has depended upon emergency, temporary, training, and day labor situations for clerical support for over three years; and,
- WHEREAS,** Band Statute 1085-MLC-36 requires ... "all employment entities ... shall give preference to Indians in hiring, promotion, training and all other aspects of employment ..."; and,
- WHEREAS,** the aforementioned informal clerical support policy that has perpetuated a inherent turnover factor associated with the defacto personnel position "Administrative Secretary" and is detrimental to efficient administrative processes.
- NOW THEREFORE,** pursuant to the authority vested in me as Commissioner of Administration, I, David Aubid, do hereby order that for the remainder of the fiscal year 1989 a full-time equivalent (f.t.e.) position be designated "Administrative Secretary" in the Indirect Cost account.
- BE IT FURTHER RESPECTFULLY ORDERED,** that the Assistant Commissioner of Administration be involved in the negotiation process with the office of the Inspector General to integrate this f.t.e. position into the Indirect Cost pool.
- BE IT FURTHER AND FINALLY ORDERED,** that Ms. Ruth Sam be employed the effective date of this order as "Administrative Secretary" at a rate of \$5.85/hour.

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DONE AND DATED at Vineland, Minnesota this twenty-second day of May
in the year One Thousand Nine Hundred and Eighty-Nine.

David Aubid
COMMISSIONER OF ADMINISTRATION

BY THE COMMISSIONER
OF ADMINISTRATION

*Doug Tutait, deputy Solicitor
for*

Tadd Johnson
Solicitor General

EFFECTIVE DATE
June 5, 1989

EXPIRATION DATE
June 30, 1989

OFFICIAL SEAL OF THE BAND

