

**Commissioner's Order 244-09**

**A COMMISSIONER'S ORDER TO AUTHORIZE EXECUTION OF AN EMERGENCY SERVICE CONTRACT BETWEEN THE COMMUNITY DEVELOPMENT DEPARTMENT AND ST. CLOUD REFRIGERATION PRIOR TO APPROVAL BY THE ADMINISTRATION POLICY BOARD.**

**WHEREAS,** the Administration Policy Board is required to approve all Executive Branch contracts in excess of \$5000 pursuant to 7 MLBSA § 26(b)(3);

**WHEREAS,** in the event that the Administration Policy Board is unable to perform its duties due to a lack of quorum, the Commissioner of Administration may issue a Commissioner's Order, pursuant to 4 MLBSA § 9(a), to implement a matter until the Administration Policy Board is able to meet;

**WHEREAS,** the mechanical systems at the East Lake Minisinaakwang School are in severe disrepair and the boilers are unable to keep up with the heating demands of the school, which is currently in session;


**WHEREAS,** the Community Development Department must enter into an emergency service contract with St. Cloud Refrigeration in order to provide emergency repairs to the heating system at the East Lake Minisinaakwang School;

**WHEREAS,** the Administration Policy Board is unable to hold an emergency session due to a lack of quorum; and

**NOW THEREFORE,** be it ordered that the Assistant Commissioner of Administration, as acting Commissioner of Community Development, is authorized to execute an emergency service contract with St. Cloud Refrigeration in an amount not to exceed \$8,500.00 to repair the heating system.

**DATED** At Vineland, Minnesota, this 28th day of January in the year two thousand and nine.

**Expiration Date:** March 15, 2009

  
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John Dunkley  
Commissioner of Administration

**APPROVED AS TO FORM  
EXECUTION AND NUMBERING**

  
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Rjay Brunkow  
Solicitor General