



MILLE LACS BAND OF CHIPPEWA INDIANS
Executive Branch of Tribal Government

Governmental Operations
Executive Order 039

AN EXECUTIVE ORDER IMPLEMENTING THE USE OF THE PROGRAMMATIC PERSONNEL POLICIES IN ABSENCE OF APPROVED POLICIES WITHIN A DIVISION AND THE DISTRIBUTION OF PAYROLL CHECKS.

- WHEREAS,** Section 4 Payroll, 4.03, All time cards and time sheets must be signed by the employee and his/her supervisor before a payroll check can be processed for payment. These are delivered to the Office of Management and Budget by the Supervisor no later than 12:00 noon on Thursdays. Note: This was changed from Thursday to Tuesday due to the computerized payroll in 1983.
- WHEREAS,** Effective from this day forward in the absence of approved personnel policies within each division the programmatic personnel policies of the Band will be used which were passed on September 7, 1982.
- WHEREAS,** The only payroll checks that can be issued and picked up at 11:30 a.m. on Fridays are for those employees who work in Lake Lena, District II, all night watchmen and Bingo employees. All other employees must wait to pick up their payroll checks starting at 4:15 p.m. until 5:00 p.m. on Fridays. Any requests to pick up payroll checks early must be okayed by the supervisor and clearance obtained through the Commissioner of Administration.
- NOW THEREFORE,** pursuant to the authority vested in me by Band Statute 1001-MLC-1, Section 2, I, Arthur Gahbow, do hereby order the implementation of the present programmatic personnel policies in absence of approved policies within a division.

DATED, at Vineland, Minnesota this 22nd day of February, 1985.

ARTHUR GAHBOW

Signature of Chief Executive

**APPROVED AND NUMBERED
AS TO FORM AND EXECUTION**

EXPIRATION DATE
MARCH 22, 1985

JAY KANASSATEGA

Signature of Solicitor General

OFFICIAL SEAL OF THE BAND