



MILLE LACS BAND OF CHIPPEWA INDIANS

Executive Branch of Tribal Government

SECRETARIAL ORDER 022 - 87

A SECRETARIAL ORDER TO IMPLEMENT POLICY REGARDING THE PREPARATION OF CHECKS IN ACCOUNTS WHERE INSUFFICIENT FUNDS EXIST TO CLEAR SAID CHECK AT THE FINANCIAL INSTITUTION.

- WHEREAS, the Non-Removable Mille Lacs Band of Chippewa Indians is authorized to administer funds pursuant to the provisions of Article VI, section 1 (b) of the Constitution of the of the Minnesota Chippewa Tribe, and;
- WHEREAS, the Secretary of Treasury (Secretary-Treasurer) in and for the Non-Removable Mille Lacs Band of Chippewa Indians has the power to levy-impound and attach any account of the Band for just cause pursuant to the provisions of Band Statute 1001-MLC-1, Section 6, and;
- WHEREAS, the Secretary of Treasury (Secretary-Treasurer) in and for the Non-Removable Mille Lacs Band of Chippewa Indians is authorized to superintend and manage the fiscal concerns of the Band pursuant to the provisions of Band Statute 1001-MLC-1, Section 6, and;
- WHEREAS, the financial policies of the Office of Management and Budget prohibit the preparation and release of any check from any account of the Band in those circumstances when sufficient funds do not exist at the time of preparation to clear said check through the bank, and;
- WHEREAS, the failure of the financial staff to abide by the provisions of this policy has damaged the financial integrity of the Non-Removable Mille Lacs Band of Chippewa Indians at various local financial institutions.
- NOW THEREFORE, pursuant to the authority vested in me by Band Statute 100-MLC-1, Section 5,I, Margie Anderson do hereby prohibit the preparation and release of any check from any account of the Band in those circumstances when sufficient funds do not exist at the time of preparation to clear said check through the bank.

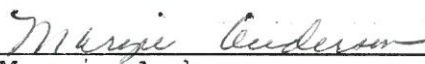
BE IT FURTHER ORDERED, that the staff of the Office Of Management and Budget shall keep daily cash balances for each account under their responsibility.

BE IT FURTHER ORDERED, that the responsibility for determining compliance with the provisions of this order shall rest with the individual bookkeepers and the senior accountant.

BE IT FINALLY ORDERED, that individual bookkeepers shall be held personally liable for any funds withdrawn from any account under their jurisdiction in circumstances where insufficient funds exist to clear said check at the financial institution from which it is drawn. Additionally, the bookkeeper shall be personally liable for all over-draft penalty amounts assessed by the financial institution. Finally, the senior accountant and the individual bookkeepers shall be issued one warning for violation and each staff person found to have violated this order a second time shall be deemed to have forfeited his/her position in the Office of Management and Budget, subject to appeal in the Court of Central Jurisdiction.

DATED, at Vineland, Minnesota this 9th day of December, 1986.

(OFFICIAL SEAL OF BAND)



Margie Anderson
Acting Secretary Treasury

APPROVED AND NUMBERED AS TO FORM AND EXECUTION



Signature of Solicitor General