

MILLE LACS BAND OF CHIPPEWA INDIANS

Executive Branch of Tribal Government

SECRETARIAL ORDER 028-87

A SECRETARIAL ORDER TO ATTACH WAGES OF BAND PERSONNEL FOR INDIVIDUAL ACCOUNT LIABILITIES PAYABLE TO THE NON-REMOVABLE MILLE LACS BAND OF CHIPPEWA INDIANS OR ANY DOMESTIC ASSISTANCE PROGRAM. UNDER THE JURISDICTION OF THE ADMINISTRATION POLICY BOARD.

WHEREAS, the Non-Removable Mille Lacs Band of Chippewa Indians is authorized to administer funds pursuant to the provisions of Article VI, Section 1 (b) of the Constitution of the Minnesota Chippewa Tribe, and;

WHEREAS, the Secretary of Treasury (Secretary-Treasurer) in and for the Non-Removable Mille Lacs Band of Chippewa Indians has the power to levy-impound and attach any account of the Band for just cause pursuant to the provisions of Band Statute 1001-MLC-1, Section 6, and;

WHEREAS, the Secretary of Treasury (Secretary-Treasurer) in and for the Non-Removable Mille Lacs Band of Chippewa Indians is authorized to superintend and manage the fiscal concerns of the Band pursuant to the provisions of Band Statute 1001-MLC-1, Section 6, and;

WHEREAS, personnel of the Non-Removable Mille Lacs Band of Chippewa Indians utilize telephone, mail, photocopy and other personal services for non-Band or programmatic purposes without due compensation to the Band or program, and;

WHEREAS, personnel of the Non-Removable Mille Lacs Band of Chippewa Indians utilize Band and programmatic funds for authorized travel for approved purposes and said travel may result in the accrual of a liability to the Band or a program, and;

WHEREAS, the Secretary of Treasury (Secretary-Treasurer) in and for the Non-Removable Mille Lacs Band of Chippewa Indians is responsible to collect all funds properly due to the Band or any domestic assistance program in the interests of accountability to the people of the Band and the granting agency.

NOW THEREFORE, pursuant to the authority vested in me by Band Statute 1001-MLC-1, Section 6, I, Margie Anderson do hereby order the Finance Officer of the Office of Management and Budget to automatically off-set the wages of any personnel of the Band for all amounts lawfully due to the Non-Removable Mille Lacs Band of Chippewa Indians or any domestic assistance program in the event that any account liability in the name

of said Band personnel remains unpaid for thirty days after the initial invoice billing date.

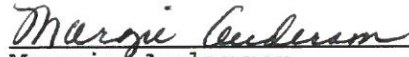
IT IS FURTHER ORDERED, that the Finance Officer shall comply with the following off-set procedure:

- PAYROLL WEEK 1. Prepare a 'Final Billing Notice' to the employee and attach said notice to his/her payroll check.
- PAYROLL WEEK 2. In the event of non-payment, the Finance Officer shall prepare a 'Notice of Off-Set of Wages' and attach said notice to the payroll check of the employee.
- PAYROLL WEEK 3. In the event of continued non-payment, the Finance Officer shall off-set the wages of the employee in an amount equal to the individual liability. Should a liability exist after said off-set, the Finance Officer shall continue weekly payroll off-sets until the liability is completely removed.

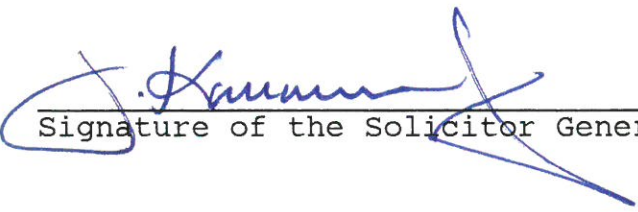
IT IS FURTHER AND FINALLY ORDERED, that in order to avoid an automatic set-off, Band personnel shall have the right to execute an 'Automatic Payroll Deduction', in an amount acceptable to the Secretary of Treasury at any time prior to issuance of the 'Notice of Off-Set of Wages' by the Finance Officer.

DATED, at Vineland, Minnesota this 25th day of June, 1987.

[OFFICIAL SEAL OF THE BAND]


Margie Anderson
Secretary of Treasury

APPROVED AND NUMBERED AS TO FORM AND EXECUTION


Signature of the Solicitor General