

SECRETARIAL ORDER 54-21

A SECRETARIAL ORDER AUTHORIZING ELECTRONIC AND PRE-PRINTED SIGNATURES

WHEREAS, pursuant to 3 MLBS § 7, the Secretary-Treasurer shall superintend and manage all fiscal operations, planning and budgeting of the Non-Removable Mille Lacs Band of Ojibwe as authorized by the Band Assembly; and

WHEREAS, pursuant to 3 MLBS § 7(g), the Secretary-Treasurer may issue Secretarial Orders to implement decisions concerning matters of the fiscal affairs of the Band consistent with the powers under § 7;

NOW, THEREFORE, BE IT ORDERED, that the Secretary-Treasurer, as well as any employee working in direct support and at the pleasure of the Secretary-Treasurer, will accept electronic signatures from other entities, to include state or federal agencies, vendors, contractors, and other Band departments, provided that the Secretary-Treasurer, as well as any employee working in direct support and at the pleasure of the Secretary-Treasurer, can authenticate that (1) the signer both intended and consented to provide an electronic signature and (2) the document has not been altered since affixation of the electronic signature; and

BE IT FURTHER ORDERED, that the Secretary-Treasurer, notwithstanding any law, rule, or ordinance to the contrary, shall be authorized to utilize an electronic signature in lieu of a handwritten signature on any document that (s)he is reasonably required or obligated to sign in the course of his or her official duties as Secretary-Treasurer; and

BE IT FURTHER AND FINALLY ORDERED, that the Secretary-Treasurer, notwithstanding any law, rule, or ordinance to the contrary, shall be authorized to utilize a pre-printed signature on any check in accordance with internal controls and accepted practices of the Band's Office of Management and Budget.

DATED, at Vineland, Minnesota, from within the sovereign territory of the Non-Removable Mille Lacs Band of Ojibwe, this 17th day of December, 2020.

Effective Date: December 17, 2020
Expiration Date: December 17, 2040

OFFICIAL SEAL OF THE BAND


Secretary-Treasurer Sheldon R. Boyd