



THE MILLE LACS BAND OF
OJIBWE INDIANS
Legislative Branch of Tribal Government

SECRETARIAL ORDER 39-16

A SECRETARIAL ORDER AUTHORIZING AN AUDIT OF THE HOUSING DEPARTMENT RECORDS, PROCESSES, AND POLICIES BY FINLEY & COOK

WHEREAS, pursuant to 3 MLBSA § 7(a), the Secretary-Treasurer has the authority and duty to superintend and manage all fiscal operations of the Mille Lacs Band; and

WHEREAS, pursuant to 3 MLBSA § 7 (e), the Secretary-Treasurer has the authority to require the production of such books, accounts, documents and property under any lawful financial inquiry in all things that will aid her in the performance of her duties; and

WHEREAS, pursuant to 3 MLBSA § 7(g), the Secretary-Treasurer is authorized and has the duty to issue Secretarial Orders to implement decisions concerning matters of the fiscal affairs of the Band; and

WHEREAS, the Secretary-Treasurer believes it is in the best interest of the Band to authorize an audit of the Housing Department and in furtherance of this action, authorize the firm of Finley & Cook to take such steps as are necessary to complete an audit and report the existence of any financial or procedural irregularities to the Secretary-Treasurer; and

WHEREAS, this Order is necessary to acquire and provide accurate housing information to Band Member homeowners and renters; and

WHEREAS, the accuracy of recordkeeping, as ensured by strict adherence to Housing Department policy and procedures, remains essential to maintain a comprehensive accounting of Band financial assets, which the Secretary-Treasurer must assure by virtue of her oversight responsibility.

NOW, THEREFORE, BE IT ORDERED, a financial and organizational audit of the Housing Department records, processes, and policies be immediately conducted by Finley & Cook; and

BE IT FURTHER ORDERED, Commissioner of Finance Adam Valdez is designated to be responsible for directing and overseeing the audit conducted by Finley & Cook; and

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BE IT FURHER AND FINALLY ORDERED, that the Mille Lacs Band Housing Department fully cooperates with the audit, and requests that housing placements cease until the audit is completed and evaluated by the Band Assembly.

Dated this 19th day of May, 2016.



Carolyn Beaulieu, Secretary-Treasurer

Effective Date: May 19, 2016

Expiration Date: September 30, 2016

OFFICIAL SEAL OF THE BAND