



Community Development **REQUEST FOR PROPOSAL**

OWNER: MILLE LACS BAND OF OJIBWE
43408 OODENA DRIVE
ONAMIA, MN 56359

DATE ISSUED: April 13, 2023

BID DATE: May 3, 2023

PROJECT: 17823 350th Street, Onamia, MN 56359 **Bathroom and Shower Updates / Repairs**

TO: QUALIFIED CONTRACTORS

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed bids for **a Bathroom and Shower Update at 17823 350th Street, Onamia MN 56359**. Bids will be due Wednesday May 3, 2023 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday May 4, 2023 at 10:00 AM.

MANDATORY PRE-BID WALK THROUGH : Monday, April 24, 2023 at 11am

General Notes:

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with the International Residential Code (IRC), and Mille Lacs Band of Ojibwe 2016 MLB Project Specification Book.
2. All electrical wiring, apparatus and equipment for electric light, heat and power, technology circuits or systems shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Contractor must reconnect all utilities, service panel or service feed. Also includes gas, propane. Include such equipment or materials identified in the pre-bid conference.
4. Contractor will secure all permits and fees.
5. Contractor is responsible for a thorough investigation of the scope of work.
6. Contractor will repair any damage to the property or structure created by the scope of work.
7. NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.

Work Scope Description for Bathroom Repair / Update:

1. Provide a construction dumpster on site for construction related debris and construction materials.
2. Demo and remove the Existing Shower, shower assembly, supply water and drain lines including all existing shower faucets and shower head. (there will be a completely new wet wall constructed) Provide all materials and labor to replace shower enclosure with acrylic wall panels. Include a bench in the shower. **Include all piping and labor for complete replacement.** Provide backing in the walls as required and include stainless steel grab bars. The grab bars must be mounted to appropriate backing. Completely re-do the shower and all related water piping, Shower Head and faucet, etc... with the MOEN Model:3669EP. Provide all supply, drain, shut off valves and vent parts / piping and labor.
3. Demo the “wet wall” of the shower enclosure and construct a new sheetrock, wet wall adjacent the window to enlarge the left to right, interior shower dimension. Our intent is to provide more space left to right for a handicap model bench to be integrated into the shower area.
4. Provide all plumbing materials and labor for the entire shower replacement. Include all faucets, drain lines, shower head with entire shower update.
5. Re-inforce the sub-floor by replacing with new sub-floor under the entire foot print of the new shower enclosure. Include the floor transition and repair from Shower Enclosure to the bathroom floor by adding a built up curb to contain the water toward the shower floor drain and off the bathroom floor. This curb can be tiled or constructed of a composite material.
6. Remove old, provide and install new Panasonic Ceiling exhaust fan model #FV-05-11VKSL2 (with light). (see page 211 of the MLBO Spec. Book.) Ensure that the duct piping is clean and free of any obstructions. Include materials and installation complete with humidistat.
7. Remove existing 2 bulb A-19 size ceiling light combination. Provide and install a new fixture with (2) bulbs. Remove, provide additional new and replace the recessed waterproof ceiling light above the shower. Update any and all electrical wiring, apparatus and equipment for electrical light, power, circuits, gfcı or etc... to ensure current code compliance.

8. Include necessary floor repairs. Include materials and labor to repair the underlayment at any damaged areas. Provide and install all new base on the bathroom walls.
9. Repair holes or damage of sheetrock walls or replace sheetrock on walls and ceiling as necessary.
10. Provide and install new trim at window. Finish to match. Provide and install all new floor base and trim. Make repairs by providing all materials and or base and labor needed to correct the owner installed flooring.
11. Provide paint and installation for all walls and ceilings in bathroom.
12. Provide and install a new bathroom door and frame complete with hardware to match existing as well as possible. Make repairs of the existing framing at this door location.
13. Remove medicine cabinet and replace with new. Include lighting.
14. Remove existing vanity and replace with new. Provide and install all removed and damaged piping, materials including the sink and faucet.
15. Provide and install the bathroom specialties complete with towel racks, paper dispensers, door stops.
16. Add three (3) three general use outlets at vanity and convenience locations. Make any updates to circuitry, outlets, switches, lighting in walls and ceiling as required by code.
17. Provide and install all new plumbing supply, waste and drain lines under the existing bathroom floor.
18. Provide new insulation and related materials and labor for the underbelly / crawl space under the bathroom area. Repair exterior skirting or replace with new at the bathroom area up to 12 l.f.
19. Remove and replace the toilet with new American Standard Cadet three model as defined in MLBO Spec. Book page 201.
20. Provide and install a new base cabinet / vanity complete with bathroom faucet on page 202 of the Spec. Book and all plumbing, supply, waste and vent with new countertop.
21. Provide and install corner linen cabinet to fit.
22. Provide and install all Code Required Smoke and Carbon Dioxide Alarms for the entire home.
23. MLBO PERMIT and INSPECTIONS required.
24. Include a \$1,830.00 contingency allowance for any materials and labor that are required to complete this mobile home bathroom project. Only Project Coordinator approved expenses will be charged against the contingency. Approvals must be received prior to work being completed.

The \$1,830.00 will be part of the grand total price and the unused portion will be credited back to the MLBO on the project billing.

Specified Product Substitutions: All proposed product substitutions must be approved by the Project Coordinator 5 days prior to bid. Any approved substitutions, will be made available to all bidders.

Contacts:

Interested bidders shall contact Jim Carpenter at 320-364-9865 or by email at james.carpenter@millelacsband.com to be included on the bidder's list in the event that any addendums are issued for this project.

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within seven days of the receipt of Notice to Proceed.
2. Contractor shall provide means and methods for all building phases of construction.

COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.

COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount.
2. All Contractors (including subcontractors) must comply with Davis Bacon wage requirements.
3. All Contractors are encouraged to provide the following along with their bid submittal:
 - a. Completed & signed MLB Community Development Construction Bid Form (required)
 - b. A copy of Current MLB Vendor's License (or a copy of the submitted application)
 - c. A copy of Current Insurance Certificate
 - d. A copy of Subcontractor/Material Supplier list
 - e. A copy of valid State of Minnesota Contractor's License
 - f. A copy of Authorized Signature Sheet (submitted with first bid submittal)
4. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact TERO Office at (320) 532-4778.

All proposals must be mailed and labeled as follows:

**Mille Lacs Band of Ojibwe
Commissioner of Community Development
Sealed bid: 17823 350th St., Onamia MN 56359 - Bathroom Repairs and Updates
PO Box 509
Onamia, MN 56359**

****Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. Do not require delivery signature.****

****The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.

Licensing:

1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320)532-8274 or via email at EThornbloom@grcasinos.com with questions regarding licensing and for the license application.

PERMIT AND CONTRACTOR REQUIREMENTS:

Permits: Contractors are responsible to obtain the necessary permit from the Mille Lacs Band of Ojibwe (MLBO) Building Department (Mr. Toby Egan 320-630-2491).

Bonding Requirements: In accordance with Mille Lacs Band Title 7 as updated in Band Ordinance 07-22. Please note that bonding requirements on Mille Lacs Band Funded Residential projects has changed.

Band Ordinance 07-22 states the following:

For all Band funded residential construction projects, a performance bond is required for contracts in excess of \$100,000.00.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT
PROJECT MANAGEMENT

FY 2023 CONSTRUCTION BID FORM REQUIRED FOR ALL BIDS

FIRM NAME: _____

JOB/PROJECT: **17823 350th Street Onamia, MN 56359 Master Bathroom Repairs and Updates**

LUMP SUM PRICE:

_____ \$ _____
(Written Value) (Dollar Amount)

BID GUARANTEE PERIOD:

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

TERO COMPLIANCE:

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

Acknowledgement of TERO Compliance: _____

ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.

- MLB BID FORM (MUST BE SIGNED)

NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

FIRM NAME: _____ TELEPHONE: _____

ADDRESS: _____

EMAIL ADDRESS: _____