



Community Development **REQUEST FOR PROPOSAL**

OWNER: Mille Lacs of Ojibwe
43408 Oodena Drive
Onamia, MN 56359

PROJECT: Roll-Off Services for DIII Community Clean-Up

DATE: January 18, 2023

TO: Solid Waste Haulers

Please submit an itemized quotation for providing the following services.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Provide Roll Off Service in Pine County for District III Community Clean Up, from April 29th through May 5th, 2023 on the Mille Lacs Indian Reservation.

Work Scope:

(4) 20-40 yard roll offs to be placed at 4 locations on or before April 29th and be pulled on May 5th or later. Roll offs may have to be emptied and replaced more than once at each location. Locations are Lake Lena Maintenance Center across from Community Center on Pine County Rd. 173. The second location will be at the Mille Lacs Band Earth Works building 1 mile east of Hinckley Grand Casino on Hwy 48. The Third location will be Wise Owl Dr. off of County Rd 138. Fourth location will be located a Quad Plex on Evergreen Dr. just east of Hinckley Casino.

Bidding Notes:

Your proposals shall include the following:

1. Submit a fee schedule Including: cost per each size roll-off, service fees, fuel charge or travel rate, disposal fees, or any other extra fees charged for disposal of certain materials.
2. Contractors Bid Document, **which must be signed**. On the bid form, reference the following:
 - a. Job/Project: Solid Waste Bid for DIII Community Cleanup
 - b. On the labor and materials bid lines, reference the attached fee schedule.
3. Copy of current MLB Vendor's License. (or a copy of submitted application)
4. Copy of current certificate of insurance for General Liability and Property Damage.
5. Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band.

All Proposals must be mailed and labeled as follows:

Attn: Commissioner of Community Development
Sealed Bid: Solid Waste Bid District III Community Clean Up
PO Box 509
Onamia, MN 56359

Proposals are due in the PO Box by 3:00 pm on February 8, 2023. A public bid opening will be February 9, 2023 at 9:00 AM at the Mille Lacs Band Government Center.

****Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. ****

****The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.

Contacts:

Questions regarding this project should be addressed to Brian Scheinost at the Mille Lacs Band of Ojibwe Public Works Department (320) 532-7437.

Licensing:

1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at ethornbloom@grcasinos.com with questions regarding licensing and for the license application.
2. Vendors must have a current solid waste hauling license for each applicable county for the districts in which they are proposing to provide service.

TERO:

Contractors must acknowledge TERO applies to this project. Any questions contact Lori Trail, TERO Director, at (320) 532-4778.

COMMUNITY DEVELOPMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT
PUBLIC WORKS

FY 2023 CONSTRUCTION BID FORM REQUIRED FOR ALL BIDS

FIRM NAME: _____

JOB/PROJECT: Solid Waste Bid District III Community Clean Up

LUMP SUM PRICE:

DEPARTMENT WILL DETERMINE NOT TO EXCEED AMOUNT OF CONTRACT.

PLEASE SEE ATTACHED PROPOSED FEE SCHEDULE.

BID GUARANTEE PERIOD:

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.

- MLB BID FORM (MUST BE SIGNED)
- MLBO VENDOR LICENSE
- COPY OF CURRENT INSURANCES
- ATTACHED PROPOSAL INCLUDING ALL APPLICABLE FEES

NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

FIRM NAME: _____ TELEPHONE: _____

ADDRESS: _____

EMAIL ADDRESS: _____