



Community Development **REQUEST FOR PROPOSAL**

OWNER: MILLE LACS BAND OF OJIBWE
43408 OODENA DRIVE
ONAMIA, MN 56359

DATE ISSUED: August 12, 2022

BID DATE: September 7, 2022

PROJECT: 30807 Water Lily Drive, Hinckley Garage

TO: QUALIFIED GENERAL CONTRACTORS

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED
HEREIN.**

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed lump sum bids for a residential garage relocation project at 30807 Water Lily Drive, Hinckley. Bids will be due Wednesday, September 7, 2022 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday September 8, 2022 at 10:00 AM.

A mandatory pre-bid site visit will be held on Wednesday, August 24, 2022 at 1:30pm.

General Notes:

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with the International Residential Code (IRC), and Mille Lacs Band of Ojibwe 2016 MLB Project Specification Book.
2. All electrical wiring, apparatus and equipment for electric light, heat and power, technology circuits or systems shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Contractor must reconnect all utilities, service panel or service feed. Also includes gas, propane. Include such equipment or materials identified in the pre-bid conference.
4. Contractor will secure all permits and fees.
5. Contractor is responsible for a thorough investigation of the scope of work.
6. Contractor will repair any damage to the property or structure created by the scope of work.
7. NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.

Work Scope Description: Unless otherwise noted all work shall be completed according to the 2016 MLB Spec Book.

1. Detached garage:
 - a. Front of garage shall be approximately 30' back from edge of asphalt on Water Lily Drive. The left wall of the garage shall be 20' away from the right edge of asphalt on existing driveway.
 - b. Prep site area for floating slab construction. Remove top soil and vegetation and install a 18" sand cushion. Form and pour 4" Thickened edge slab with vapor barrier per drawing detail. Include a course 6" wide x 8" high block around perimeter of slab to ensure 6" separation between bottom plate and finished grade. Elevation: top of floor shall be 6" higher than top of asphalt on Water Lily Drive at garage entrance driveway.
 - c. Relocate detached 24 x 24' garage located at 30874 Water Lily Drive.
 - d. Install garage on new slab.
 - e. Include electrical as shown on plan. Install a 60 amp panel in garage with (2) 20 amp circuits. Supply and install meter socket on the exterior of the garage. Run underground secondary wiring to new staked transformer location. New transformer location is approx. 60' SE of the front right corner of the garage proposed location.
 - f. Provide and install overhead garage door per spec. book. Door color shall be Sandstone.
 - g. Demo and replace jamb flashing and weather stripping. New flashing shall be Clay in color.
 - h. Demo & replace lock set per Spec Book.
 - i. Demo and replace all damaged; or supply and install fascia flashing and soffits. New fascia and soffit color shall match existing.
 - j. Supply and install gutters, downspouts, leaf guards and concrete splash pads. Gutters to discharge at rear of garage. (Match fascia/ soffit color)
 - k. Demo and replace damaged; or supply and install missing siding, channel and accessories. Match existing garage siding color.
 - l. Demo all existing exterior light fixtures. Supply and install new Patriot Lighting dualux LED dual head motion sensor exterior fixtures model: E9201WH. Include supply and install of all new LED bulbs.
 - m. Pour a 4' concrete garage apron sloped down to driveway. Include #4 rebar reinforcement 24" o.c. and control joints no more than every 4'. Include an expansion joint at garage slab abutment.
 - n. Garage Plan Changes:
 - 1) Garage slab should be reinforced with #4 rebar 24" o.c.
 - 2) Disregard note on plan setting top of slab at 6" above adjacent grade. Use height in rfp dated 6/29/22.
 - 3) Thicken exterior monolithic footing to 24".
 - 4) Core fill anchor bolt locations. Bolts should be embedded in the concrete slab and through the block.
2. Driveway Construction: Left edge of new driveway shall be located approximately 24' to the right of the existing driveway's asphalt (measuring from straight edge of driveway not flared edge). This should leave approx. 20' between the existing driveway and the relocated garage's west-facing wall. Driveway shall be 20' wide with flared garage approach and 26' in length. Top of driveway should include a slight crown. Contractor shall construct new driveway as follows: Subcut for driveway base. Contractor is responsible for removal and export of any excess soils or fill quantities that cannot be used onsite. Contractor shall install 6" of class 5 material with 2" topping of reclaimed asphalt or crushed concrete.
3. Grade work:
 - a. Maintain level grade around perimeter of the garage slab 4' on front and sides and 6' at rear; then start sloping. This project is not subject to the no more than 12" drop in 10' restriction listed in the Spec Book. Final grade shall be within 1" of top of slab height.
 - b. Ensure that the ditch created between the new garage and existing driveway will provide sufficient runoff.
 - c. Contractor is responsible for regrading and seeding any areas of the yard that they damage.

4. Include a \$3,000 allowance to be used at Owner's discretion for additional excavation and/ or fill required for soil corrections discovered once work commences. No work shall be compensated if it was not approved by the Owner prior to completion.
5. Note: Owner shall perform demolition of old garage concrete at 30874 Water Lily Drive at a later date.

Contacts:

Interested bidders shall contact Carla Dunkley at 320-630-2495 or by email at carla.dunkley@millelacsband.com to be included on the bidder's list in the event that any addendums are issued for this project.

Mobilization and Project Schedule:

1. The Contractor shall be capable of mobilizing his equipment, crews, and subcontractors within 30 days of notice to proceed.
2. Project will be complete no later than July 31, 2023.
3. General contractor expected to immediately, upon receipt of fully executed contract, source all required materials and products required for the project. Contractor must immediately notify project coordinator of items with long lead times that may impact project schedule.
4. Contractor shall provide means and methods for all building phases of construction.
5. Liquidated damages for exceeding specified timeframes will be in all contracts.

COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.

COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount.
2. All Contractors (including subcontractors) must comply with Davis Bacon wage requirements.
3. All Contractors are encouraged to provide the following along with their bid submittal:
 - a. Completed and signed MLB Community Development Construction Bid Form **(required)**
 - b. Completed schedule of values (billing worksheet page 2). If not included with sealed bid, Project Management reserves the right to request submittal before moving forward with contract processing.
 - c. A copy of Current MLB Vendor's License (or a copy of the submitted application)
 - d. A copy of Current Insurance Certificate
 - e. A copy of Subcontractor/Material Supplier list
 - f. A copy of valid State of Minnesota Contractor's License
 - g. A copy of Authorized Signature Sheet (submitted with first bid submittal)
4. All Contractors must comply with all Mille Lacs Band of Ojibwe American Indian Employment requirements (see 18 MLBSA § 5). Contact Lori Trail at (320) 532-4778.

All proposals must be mailed and labeled as follows:

**Mille Lacs Band of Ojibwe
Commissioner of Community Development
Sealed bid: 30807 Water Lily Drive Garage
PO Box 509
Onamia, MN 56359**

****Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. Do not require delivery signature.****

****The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.

Licensing:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320)532-8274 or via email at ETHornbloom@grcasinos.com with questions regarding licensing and for the license application.

PERMIT AND CONTRACTOR REQUIREMENTS:

Permits: Contractors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO) Permits.

Bonding Requirements: In accordance with Mille Lacs Band Title 7 as updated in Band Ordinance 07-22. Please note that bonding requirements on Mille Lacs Band Funded Residential projects has changed. (If bonding applies, a Bonding Surety letter should be included with sealed bid.)

Band Ordinance 07-22 states the following:

For all Band funded residential construction projects, a performance bond is required for contracts in excess of \$100,000.00.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

**COMMUNITY DEVELOPMENT
PROJECT MANAGEMENT**

**FY 2022 CONSTRUCTION BID FORM
REQUIRED FOR ALL BIDS**

FIRM NAME: _____

JOB/PROJECT: 30807 Water Lily Drive Garage

LUMP SUM PRICE:

_____ \$ _____
(Written Value) (Dollar Amount)

BID ALTERNATE #1):

_____ \$ _____
(Written Value) (Dollar Amount)

Acknowledgement of Addendum(s): 1) _____ date 2) _____ date 3) _____ date

BID GUARANTEE PERIOD:

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

TERO COMPLIANCE:

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

Acknowledgement of TERO Compliance: _____

ATTACHMENTS REQUIRED: Failure to provide any of these attachments may result in bid disqualification.

- MLB BID FORM (MUST BE SIGNED & INCLUDED)
- LETTER FROM BONDING SURETY (IF APPLICABLE)

NAME: _____ **TITLE:** _____

SIGNATURE: _____ **DATE:** _____

FIRM NAME: _____ **TELEPHONE:** _____

ADDRESS: _____

EMAIL ADDRESS: _____