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**Department of Natural Resources**

**REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: September 19th, 2025**

**43408 OODENA DRIVE**

**ONAMIA, MN 56359 DUE DATE: October 3rd, 2025**

**PROJECT: Demolition of former HHS building located at 17230 Noopiming Drive, Onamia MN,**

**56359**

**TO: Qualified Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

**Project Description**

The Mille Lacs Band of Ojibwe, Department of Natural Resources (MLB DNR) office will be accepting lump sum proposals for demolition of building located at 17230 Noopiming Drive, Onamia MN 56359.

**General Information:**

A mandatory site visit is required by all contractors planning to submit a proposal. The site visit will take place on **September 24th 2025 at 10:00am.**

**Scope of Work:**

* Demolition of building, sidewalk/slab
  + Including all building materials, building contents, and other identified materials such as paints/cleaners need to disposed of in the proper manner.
* Grade area of removal/demolition and finish with topsoil
* In addition, the contractor is responsible for:
  + For securing all required permits and notifications as required by law.
  + All fees for such permits and notifications
  + Copies of such permits and notifications shall be provide to MLB DNR, County, State, and EPA if needed
  + Upon completion of work copies receipts/logs from qualified landfill(s) where all materials were brought must be provided to MLB DNR

**Required Proposal Content:**

All proposals shall include the following:

* Itemized cost for building demolitions, filling of areas, and any permit/notification costs
* Estimate of days required to full fill scope of work
* Detailed plan of site safety and security during scope of work

**Bidding Notes**

All proposals shall include the following:

* Consulting Firm’s Proposal
* Copy of current Mille Lacs Band Vendor’s License (or a copy of submitted application)
* Copy of current Certificate of Insurance for Commercial Liability of $1 million and Design Professional Liability of $2 million
* W-9
* Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band
* List of Subcontractors
* Any other information specific to the project as stated in the RFP

**All proposals must be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Richard Martin DNR Project Manager/Brownfield Coordinator**

**Sealed Proposal: Demolition of building at 17230 Noopiming Drive, Onamia MN, 56359**

**P.O. Box 509**

**Onamia, MN 56359**

**Proposals are due on October 3rd, 2025 by 3:00pm.**

\*\*Please note that all proposals must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your proposal submittal. **\*\***

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**