



Administration **REQUEST FOR PROPOSAL**

OWNER: MILLE LACS BAND OF OJIBWE
43408 OODENA DRIVE
ONAMIA, MN 56359

DATE ISSUED: June 3, 2021

BID DATE: June 23, 2021

PROJECT: NEW DI AQUATIC & FITNESS CENTER AUDIO VISUAL

TO: QUALIFIED CONTRACTORS

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

The Mille Lacs Band of Ojibwe, Administration Department will be accepting sealed lump sum bids for supply, delivery and installation of audio visual equipment at 18458 Minobimaadizi Loop, Onamia. Bids will be due Wednesday, June 23, 2021 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday, June 24, 2021 at 10:00 AM.

A mandatory Pre-Bid site visit will be held on Friday, June 11, 2021 at approximately 11 am.

General Notes:

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with the International Building Code (IBC).
2. All electrical wiring, apparatus and equipment for electric light, heat and power, technology circuits or systems shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Contractor must reconnect all utilities, service panel or service feed. Also includes gas, propane. Include such equipment or materials identified in the pre-bid conference.
4. Contractor will secure all permits and fees.
5. Contractor is responsible for a thorough investigation of the scope of work.
6. Contractor will repair any damage to the property or structure created by the scope of work.
7. **NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.**

Work Scope Description: Contractor shall supply all equipment, labor and materials necessary to complete the following work.

FRONT DESK

-Supply and install PA system throughout facility for emergency announcements through speaker system.

VIDEO

- Supply and install 9 Sony 65" 4K TV's (XBR65X800G). 4 on Ceiling Mounts on Outside Glass Wall, 2 on Back to Back Ceiling Mount, 3 mounted on Walls.
- Supply and install a Wyrestorm Video Matrix System to control 13 TV's.
- Supply and install a iPad as a controller.
- Connect all audio & Video Matrix System to current DirecTV system controlled by IPAD Controller at front desk.

GYM

- Replace 4 Horns with 2 KDM Speakers.
- Supply and install an Audio/MIC Input Plate.
- Supply and install a Source/Volume Control Plate.

POOL

- Replace 6 Horns with 6 JBL All Weather 8" Speakers.
- Supply and install a Source/Volume Control Plate.

PARTY ROOM (Next to Pool)

- Supply and install a Source/Volume Control Plate.
- Supply and install an Audio/MIC Input Plate.

PORTABLE SPEAKER

- Supply and install JBL Portable Line Array Speaker.
- Supply and install Wireless Receiver and a Wireless Handheld Mic and Wireless Aerobics Headset.
- Supply and install a Wired Handheld Mic.

ROAMING MICROPHONE

- Supply and install 1 Wireless Receiver and 1 Wireless Handheld Mic.
- Supply and install 8 Antennas Spread Throughout Complex.

Specified Product Substitutions: All proposed product substitutions must be approved by the Project Coordinator 5 days prior to bid. Any approved substitutions, will be made available to all bidders.

Contacts:

Interested bidders shall contact either Rick Anderson at 320-532-7733 or by email at rick.anderson@millelacsband.com to be included on the bidder's list in the event that any addendums are issued for this project.

Mobilization:

1. The Contractor shall be capable of mobilizing his equipment and crews within seven days of the receipt of Notice to Proceed.

MLB ADMINISTRATION RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.

MLB ADMINISTRATION WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.

Bidding notes:

1. Submit proposal in lump sum (supply and install), not to exceed amount
2. All Contractors must provide the following along with their bid submittal:
 - a. Completed and signed Bid Form
 - b. A copy of Current Insurance Certificate
3. If awarded contract, vendor must obtain and supply Owner with a copy of Current MLB Vendor's License.

All proposals must be mailed and labeled as follows:

Mille Lacs Band of Ojibwe

Commissioner of Administration

Sealed bid: DI Aquatic & Fitness Center Audio Visual

PO Box 509

Onamia, MN 56359

****Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **Do not require delivery signature.******

****The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.

Licensing:

The awarded vendor must become licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320)532-8274 or via email at ETHornbloom@grcasinos.com with questions regarding licensing and for the license application.

PERMIT AND CONTRACTOR REQUIREMENTS:

Permits: Contractors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO) Permits.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

ADMINISTRATION

**FY 2021 BID FORM
REQUIRED FOR ALL BIDS**

FIRM NAME: _____

JOB/PROJECT: NEW DI AQUATIC & FITNESS CENTER AUDIO VISUAL

LUMP SUM PRICE:

_____ \$ _____
(Written Value) (Dollar Amount)

Acknowledgement of Addendum(s): 1) _____ date 2) _____ date 3) _____ date

BID GUARANTEE PERIOD:

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.

- o MLB BID FORM (MUST BE SIGNED)
- o COPY OF CURRENT INSURANCES

NAME: _____ **TITLE:** _____

SIGNATURE: _____ **DATE:** _____

FIRM NAME: _____ **TELEPHONE:** _____

ADDRESS: _____

EMAIL ADDRESS: _____