



## **Community Development** **REQUEST FOR PROPOSAL**

**OWNER:** MILLE LACS BAND OF OJIBWE  
43408 OODENA DRIVE  
ONAMIA, MN 56359

**DATE ISSUED:** 14 February 2022

**BID DATE:** 2 March 2022

**PROJECT:** DII Sound Systems Installation: East Lake Community Center / Isle Community Center

**TO:** Qualified Contractors

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe, Community Development office will be accepting sealed lump sum bids for commercial sound system installations at the DII Community Centers, located in McGregor, and Isle, MN. Bids will be due Wednesday 2 March, 2022 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday 3 March 2022 at 10:00 AM.

**A mandatory pre-bid site visit will not be required. Pictures of the facility Spaces and floor plans will be provided to bidders. Contractors are encouraged to visit the sites. Please contact Ryan Jendro ( [ryan.jendro@millelacsband.com](mailto:ryan.jendro@millelacsband.com) ) to schedule site visit times. The East Lake Community Center building located at 36666 State Hwy. 65, McGregor, MN. The Isle Community Center building is located at 2605 Chiminising Rd., Isle, MN (Covid check-in procedures and masks required for building entry)**

### **General Notes:**

1. It is the Contractors responsibility to identify any and all discrepancies in the scope of work, not meeting Industry Standards or that which is inconsistent with the International Building Code (IBC), and Project design documents as prepared by Architectural Resources Inc.
2. All electrical wiring, apparatus and equipment for electric light, heat and power, technology circuits or systems shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Contractor must reconnect all utilities, service panel or service feed. Also includes gas, propane. Include such equipment or materials identified in the pre-bid conference.
4. Contractor will secure all permits and fees.
5. Contractor is responsible for a thorough investigation of the scope of work.
6. Contractor will repair any damage to the property or structure created by the scope of work.
7. Contractor shall be responsible for all debris removal related to all work performed under this work scope.
8. Contractor to carry Builder's Risk insurance on project for duration of construction.

9. NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.

**COMMUNITY DEVELOPMENT WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

**Work Scope:**

Contractor shall supply and install all equipment including all labor and materials necessary to complete the sound system installations at both community centers.

1. Bids must be honored for 90 calendar days.
2. Contractor to provide Owner with a full operations manual, including equipment specifications, product warranties, and provide training for use at each site with building staff.
3. Project is sales tax exempt. Awarded contractor will be provided with the tax exemption form.
4. Contractor shall arrange for lift rental to complete the installation.

Equipment Schedule for each building: (Quantities Listed are for each single building: Double the quantities for both facilities) Contractor to determine, provide and include cables and miscellaneous installation materials to complete a fully functioning sound system at each facility.

***Audio Equipment***

Description	Qty
QSC 10" 2-way, Externally Powered, Live Sound-reinforcement Loudspeaker - Black	6
QSC - Eyebolt kit for Suspending E110 Loudspeakers, including Stainless, Forged Shoulder Eyebolts	4
RDL - Dante Networked Audio Wall Plate - 2 Gang - 3.5mm I/O, RCA In, Bluetooth, POE Powered	1
QSC - 4 Channel Network Amplifier for the Q-SYS Ecosystem - 4000W total power with FAST (Flexible Amplifier Summing Technology)	1
QSC - Q-Sys Network Core, 64x64 Network I/O Channels with 8x8 Software-based Dante License Included, USB AV Bridging, Dual LAN Ports, VoIP Telephony, 8AEC Processors, Half-size 1RU	1
QSC - Q-Sys Core 8 Flex, Core Nano, NV-32-H (Core Capable) Scripting Engine Software License, Perpetual	1
QSC - Q-Sys Core 8 Flex, Core Nano, NV-32-H (Core Capable) UCI Deployment Software License, Perpetual	1

Audio-Technica - System 10 PRO Digital - Handheld & Lavalier Wireless Microphone System - Dual Channel Receiver - Handheld Dynamic Unidirectional Microphone / Transmitter - Bodypack Transmitter with MT830cW Lavalier Microphone	1
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***Control Equipment***

QSC - Q-Sys 8.0" PoE Touch Screen Controller for In-Wall Mounting - Includes 1 LAN Port and Aux Power input - Black	1
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Cisco - Business Series 350-8FP-2G - 8-Port Gigabit PoE+ Managed Switch - 8x 10/100/1000 (PoE+) + 2x Combo Gigabit Ethernet / Gigabit SFP - Layer 3 Supported Desktop Chassis or 1U Rackmount - 120 Watt PoE Power Budget	1
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*Specified Product Substitutions: For the basis of bidding comparable products, substitutions will not be allowed.*

**Contacts:**

**Interested bidders shall contact Ryan Jendro - CMD Project Manager at 320.630.5011 or at [ryan.jendro@millelacsband.com](mailto:ryan.jendro@millelacsband.com) to be included on the bidder's list in the event that any addendums are issued for this project.**

**Mobilization:**

1. The Contractor shall be capable of mobilizing his equipment and crews within seven days of the receipt of Notice to Proceed.
2. Contractor shall submit building schedule to Owner at the time of contract signature by the Contractor.
3. Contractor shall provide means and methods for all building phases of construction.

**Bidding notes:**

1. Submit signed proposal in lump sum (supply and install), not to exceed amount
2. All Contractors (including subcontractors) must comply with Commercial Davis Bacon wage requirements (Aitkin County).
3. All Contractors must provide the following along with their bid submittal:
  - a. Completed and signed MLB Community Development Construction Bid Form
  - b. A copy of Current MLB Vendor's License (or a copy of the submitted application)
  - c. A copy of Current Insurance Certificate

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe  
 Commissioner of Community Development  
 Sealed bid: DII Sound Systems  
 P.O. Box 509  
 Onamia, MN 56359**

**\*\*Please note that the bids must be submitted via mail to the P.O. Box.**

FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. \*\*

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**COMMUNITY DEVELOPMENT/PROJECT MANAGEMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

Licensing:

1. Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320)532-8274 or by email at [ETHornbloom@grcasinos.com](mailto:ETHornbloom@grcasinos.com) with questions regarding licensing and for the license application.

# SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

COMMUNITY DEVELOPMENT  
PROJECT MANAGEMENT

## FY 2022 CONSTRUCTION BID FORM REQUIRED FOR ALL BIDS

FIRM NAME: \_\_\_\_\_

JOB/PROJECT: **DII Sound Systems**

BASE BID – (Labor and materials): **East Lake Community Center**

\_\_\_\_\_ \$ \_\_\_\_\_  
(Written Value) (Dollar Amount)

BASE BID - (Labor and materials): **Isle Community Center**

\_\_\_\_\_ \$ \_\_\_\_\_  
(Written Value) (Dollar Amount)

**TOTAL BASE BID**

\_\_\_\_\_ \$ \_\_\_\_\_  
(Written Value) (Dollar Amount)

Acknowledgement of Addendum(s): 1) \_\_\_\_\_ date 2) \_\_\_\_\_ date 3) \_\_\_\_\_ date

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

- MLB BID FORM (MUST BE SIGNED)
- MLBO VENDOR LICENSE
- COPY OF CURRENT INSURANCES

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_