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**Health and Human Services**

**REQUEST FOR PROPOSAL**

**Dental Equipment**

**DATE EXTENSION**

**OWNER: MILLE LACS BAND OF OJIBWE DATE ISSUED: October 3rd, 2024**

**43408 OODENA DRIVE**

**ONAMIA, MN 56359 BID DATE: December 4th , 2024**

**PROJECT: DISTRICT 3 AAZHOOMOG/ LAKE LENA DENTAL EQUIPMENT**

**TO: Qualified Dental Equipment Suppliers**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

The Mille Lacs Band of Ojibwe, Health and Human Services will be accepting proposals with sealed lump sum bids for dental equipment for the Aazhoomog Dental Clinic located at 45741 Grace Lake Road, Sandstone, MN 55072. Bids will be due Tuesday, December 3rd by 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on **Wednesday December 4th, 2024,** at **3:00 P.M.**

**A pre-bid site visit was held on: Tuesday December 4th, 2024,** at **2:00 PM to 3:30 PM At the District 3 Aazhoomog/Lake Lena Dental Clinic. Additional information can be requested via email.**

General Notes:

The Mille Lacs Band of Ojibwe: Health and Human Services Dental Department is requesting proposals with sealed lump sum bids for new dental equipment. The chosen proposal must include equipment dimensions, operation manuals, warranties, delivery, assembly, installation, possible variations of a same or similar piece of equipment from a different manufacturer for comparison. Selected contractor will be expected to coordinate with the General Contractor for installation or equipment during the remodeling of the existing Aazhoomog Dental Clinic located at 45741 Grace Lake Road, Sandstone MN. The project will consist of two parts: (1) Dental Equipment and Installation and (2) Dental Space Remodel which will be managed by CMD Project Management. The selected dental equipment vendor is expected to work in coordination with General Contractor and CMD Project Management to expedite all installations per code and this will be their responsibility. HHS expects the vendor to coordinate with General Contractor for installation scheduling. HHS Facilities, Dental, IT and CMD Project Management will help coordinate for access and any other inputs where appropriate. A separate bid for the Community Development – Dental Clinic Remodel aspect will be posted separately.

Following clauses will be implemented where applicable:

1. It is the Vendors responsibility to identify all discrepancies in the scope of work.
2. All electrical wiring, apparatus and equipment for this bid shall comply with the rules of the Department of Commerce or the Department of Labor and Industry, as applicable, and be installed in conformity with accepted standards of construction for safety to life and property.
3. Vendor must reconnect all utilities, service panel or service feed. Also includes gas and propane. Include such equipment or materials identified in the pre-bid conference. Coordinate any disconnects, reconnects or service interruptions with HHS Facilities, CMD Project Management and select general contractor.
4. Vendor will secure all permits and fees.
5. Vendor is responsible for a thorough investigation of the scope of work.
6. Vendor will repair any damage to the property or structure created by the scope of work.
7. Vendor shall be responsible for all debris, garbage and rubbish removal related to all work performed under this work scope.
8. Vendor must make sure all equipment supplied meets the governing standards and regulations. All dental equipment must be installed correctly in coordination with CMD Project Management and to be selected general contractor as required.
9. NO WORK SHALL BE PERFORMED UNTIL ALL REQUIRED PERMITS HAVE BEEN ISSUED AND COPIES IN THE POSSESSION OF THE PROJECT COORDINATOR AND /OR MILLE LACS BAND BUILDING OFFICIAL.

**HEALTH AND HUMAN SERVICES WILL, TO THE GREATEST EXTENT FEASIBLE, GIVE PREFERENCE IN THE AWARD OF CONTRACT TO INDIAN ORGANIZATIONS AND INDIAN-OWNED ECONOMIC ENTERPRISES.**

**Scope of Work:**

DENTAL EQUIPMENT

The following dental equipment is required for successful completion of the District 3 Dental Clinic Remodel. The following equipment could require delivery, assembly, installation and coordination with the general contractor before installation.

1. Two (2) A- Dec 500 Dental Chairs – same color as in existing chairs in District 1 Dental Clinic - site visit available upon request to note colors.
2. Two (2) A-Dec 500 LED Chair lights, with wall mount included.
3. Two (2) Ultra Sonic Scalers-
4. Two (2) A-Dec 400 short cylinder Dentist chair: Cushion and color to match as in District 1 Dental Clinic. Cavitron and Endo attachments required. Electrical handpiece w/high speed setting
5. One (1) Mid Mark Brewer Series 9200 with Left Support. Color must match rest of the equipment.
6. Treatment console must have drawers and an attached curing light.
7. One (1) Panoramic Radiograph Machine/CBCT: must be capable of endodontic resolution (75 µm) CBCT scans. Field of view must be a pleased 15 cm x 15 cm x 15 cm. Full face CBCT is not required.
8. One (1) Scanner prime/scan connect
9. One (1) additional intraoral x-ray machine Preva- same as existing. Instructions for installation will be provided during site visit. In operatory #1, the x-ray machine will be mounted on the left wall when facing the operatory
10. Two (2) rear consoles both holding at least one computer monitor. One station will require a 2nd monitor Instructions for installation will be provided during site visit.
11. One (1) M11 Sterilizer Midmark
12. An upper cabinet on the wall in Operatory #1
13. Removal and disposal of existing Panoramic Xray unit, Xray developing unit, existing dental equipment *may be required* as per MLBO regulations.
14. The selected dental vendor will coordinate and identify the correct location of equipment and supply lines with HHS Facilities, MLB CMD, Dental Staff and IT.

**Contacts:**

**Interested bidders shall contact Dr Ravi Gupta – HHS Dental Director at 320.532.4163 ext 2517 or at** [**ravi.gupta@hhs.millelacsband-nsn.gov**](mailto:ravi.gupta@hhs.millelacsband-nsn.gov) **to be included on the bidder’s list in the event that any addendums are issued for this project.**

**Bidding notes where applicable:**

Submit signed proposal in lump sum (supply, install & warranties) not to exceed amount.

**All proposals MUST be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe**

**Commissioner of Health and Human Services**

**Sealed bid: Aaazhomog Dental Clinic Remodel Project**

**P.O. Box 509**

**Onamia, MN 56359**

\*\*Please note that the bids must be submitted via mail to the P.O. Box.

FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. **\*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**HEALTH AND HUMAN SERVICES RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

**PERMIT AND VENDOR REQUIREMENTS:**

Permits: Vendors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO) Permits. MLBO permit fee $50.

**LICENSING:**

Firms must be licensed Dental Vendors in the United States.

SECTION II – BIDDING FORMS

Bidding Requirements and Contract Forms

HEALTH AND HUMAN SERVICES FACILITIES DEPARTMENT

FY 2024 EQUIPMENT BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOB/PROJECT: Aazhoomog Dental Clinic Equipment Renovation.**

**BASE BID –** (*Labor and materials*):

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(Written Value) (Dollar Amount)

**ALTERNATE #1**

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(Written Value) (Dollar Amount)

**ALTERNATE #2**

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**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted, I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its sub-Vendors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* BID BOND (REQUIRED)
* COPY OF MINNESOTA VENDORS LICENSE (if required)
* SUB-VENDOR/SUPPLIER LIST (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**