



## **Department of Natural Resources** **REQUEST FOR PROPOSAL**

**OWNER: MILLE LACS BAND OF OJIBWE**  
43408 OODENA DRIVE  
ONAMIA, MN 56359

**DATE ISSUED: September 11<sup>th</sup>, 2023**

**DUE DATE: September 29<sup>th</sup>, 2023**

**PROJECT: Manufactured Home Demolition at 39059 MN-27, Hillman, MN 56338**

**TO: Qualified Contractors**

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

### **Project Description**

The Mille Lacs Band of Ojibwe, Department of Natural Resources (MLBDNR/E) office will be accepting lump sum proposals for demolition at 39059 MN-27, Hillman, MN 56338.

### **General Information:**

A mandatory site visit is required by all contractors planning to submit a proposal. The site visit will take place on **September 15<sup>th</sup> at 11:00 AM.**

### **Scope of Work:**

- Demolition of identified building
  - Including all building materials, building contents, and other identified materials
- Fill to grade area of removal/demolition
- In addition, the contractor is responsible for:
  - For securing all required permits and notifications as required by law.
  - All fees for such permits and notifications
  - Copies of such permits and notifications shall be provide to MLBDNR/E, County, State, and EPA if needed
  - Upon completion of work copies of receipts/logs from qualified landfill(s) where all materials were brought must be provided to MLBDNR/E

### **Required Proposal Content:**

All proposals shall include the following:

- Itemized cost for building demolition, filling of area, and any permit/notification costs
- Estimate of days required to full fill scope of work
- Detailed plan of site safety and security during scope of work

### **Bidding Notes**

All proposals shall include the following:

- Consulting Firm's Proposal
- Copy of current Mille Lacs Band Vendor's License (or a copy of submitted application)

- Copy of current Certificate of Insurance for Commercial Liability of \$1 million and Design Professional Liability of \$2 million
- W-9
- Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band
- List of Subcontractors
- Any other information specific to the project as stated in the RFP

**All proposals must be mailed and labeled as follows:**

**Mille Lacs Band of Ojibwe  
Alexandria Clark, Environmental Program Coordinator  
Sealed Proposal: Manufactured Home Demolition  
P.O. Box 509  
Onamia, MN 56359**

**Proposals are due on Friday September 29<sup>th</sup>, 2023 by 3pm.**

**\*\*Please note that all proposals must be submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your proposal submittal. \*\***

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**