



REQUEST FOR PROPOSAL

Revisor of Statutes

OWNER: Mille Lacs of Ojibwe
43408 Oodena Drive
Onamia, MN 56359

DATE ISSUED: 1 December 2024

BID DUE DATE: 1 January 2025

PROJECT: Printing of the 2024 Mille Lacs Band Laws

TO: Qualified Book Printing Companies

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

A. Project Overview

The Revisor's Office for the Non-Removable Mille Lacs Band of Ojibwe is accepting bids pursuant to this request for proposals (RFP) for the publication of the Laws of the Non-Removable Mille Lacs Band of Ojibwe for 2024. Once bids have been received, an award shall be made to the bidder whose bid is responsive to the invitation, most advantageous to the Mille Lacs Band of Ojibwe, and in accordance with Mille Lacs Band Statutes. See below for further information and bidding instructions.

B. Scope of Project

2024 Laws of the Non-Removable Mille Lacs Band of Ojibwe

- The printing of 400 copies of the Laws of the Non-Removable Mille Lacs Band of Ojibwe, a book consisting of the amended statutes, approved through the year of 2024.
 - Of the 400 copies, 200 will be hardcover and 200 will be softcover.
 - A PDF of the "guts" of the book will be created and sent for publication after the contract is awarded. The PDF will be approximately 1400 pages.
 - One (1) of the hardcovers will be printed using a different PDF as it will have an extra page of text regarding the correctness of the information in the book.
 - Within the year the books are received, a request for additional books may be made at a later date.
- Designing a black cover for the book. The front of the book will bear the official seal of the Mille Lacs Band of Ojibwe and be labeled "Mille Lacs Band – Statutes – 2024." The spine of the book will be labeled "Mille Lacs Band – Statutes – 2024." The text will be colored in gold. Both will be center justified. **Sample pictures are attached (Exhibit A).**
- Include a gold edge gilding (applying metallic foil to the outer edges of the book pages).
- With the exception of the cover, spine, and first page, the pages should be top justified.
- Provide proofs for the front cover, spine, and "guts" of the book prior to printing.
- The dimensions of the book should be 6"x 9".
- The inside pages should be 50lb offset.
- The printed book should have double sided pages.

- Books are due (printed and shipped) as soon as possible, preferably prior to April 1.

C. Bidding Notes and Instructions

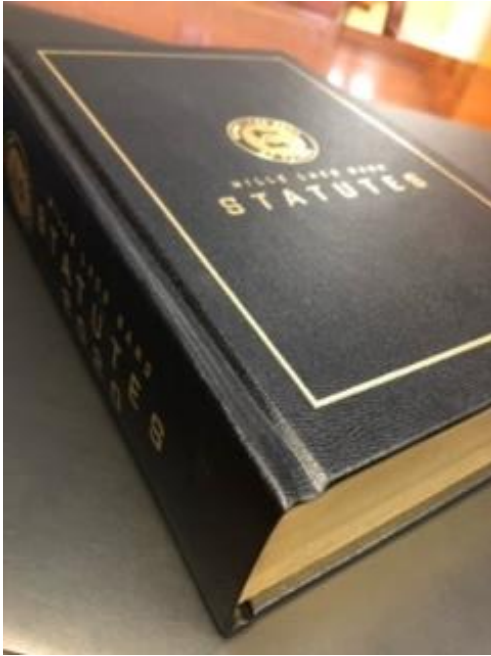
- Submit a detailed invoice for the proposed project.
- Submit a document containing the difference in price for hardcover and softcover and a fee scale showing the varying prices per purchase quantity.
- Submit a front cover proof for the project.
- Proposal submissions are due by **Wednesday, January 1, 2025, at 5:00PM.**
- Submissions must be emailed to **Reen.Reinhardt@millelacsband.com** and **Brianna.Boyd@millelacsband.com** with the subject line, “**Printing of the 2024 MLBO Laws.**”

D. Contacts

If you have questions or need additional information, please email Reen Reinhardt, Revisor of Statutes, at Reen.Reinhardt@millelacsband.com.

Exhibit A

Hardcover



Softcover

