



Nay Ah Shing Schools **REQUEST FOR PROPOSAL**

OWNER: Mille Lacs of Ojibwe
43408 Oodena Drive
Onamia, MN 56359

PROJECT: Snow Removal Services October 2025 – September 2026

TO: Qualified Snow Removal Service Vendors

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

A. Project Overview and Scope of Work

The Mille Lacs Band of Ojibwe is accepting bids for the Requested Proposal (RFP) for qualified Snow Removal service vendors to provide Snow Removal services at the Mille Lacs Band of Ojibwe Nay Ah Shing Upper and Lower School within District I of the Mille Lacs Band.

Scope of project:

- Snow Removal Services for the Lower School & Upper School October 2025 – September 2026
- Removal of daily snowfall on demand/as needed, snowplow Upper and Lower School parking lots after snow storm.
- Removal of any overnight snowfall as soon as possible; snowplow Upper and Lower School parking lots around buildings before school staff arrival 7 a.m.
- Remove snow buildup on roof of both Upper and Lower schools as needed
- Move buildup snow away from both Upper and Lower School buildings as needed

B. Bidding notes:

1. Bid should show monthly cost to do the above-mentioned work schedule.
2. Provide current MLB vendor license or a copy of submitted application.
3. Provide copy of current certificate of insurance for general liability and property damage.
4. Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band.
5. List of previous projects / experience with facilities of this type / use.

All proposals must be mailed and labeled as follows:

Mille Lacs Band of Ojibwe

Commissioner of Education

Re: NAS Schools Snow Removal Services

43651 Oodena Drive

Onamia, MN 56359

****Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. ****

Permit and Contractor Requirements:

Permits: Contractors are responsible to attain all necessary permits for all work, including Mille Lacs Band of Ojibwe (MLBO) Permits.

Contacts:

If you have questions or need additional information, please call Julie Benjamin Executive Director of Education 320-532-4695 ext. 2147 or Stacy Boyd Operations & Maintenance Director 320-532-4690 ext. 2212

NAY AH SHING SCHOOLS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.